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Deccan Education Society's
KIRTI M. DOONGURSEE COLLEGE (AUTONOMOUS)
OF ARTS, SCIENCE & COMMERCE
(NAAC RE-ACCREDITED "A" GRADE)

Kashinath Dhuru Road, Off. Veer Savarkar Marg, Near Agar Bazar, Dadar (West), Mumbai - 400 0028.

Ref. No : _____

Date : _____

IQAC 2023-24

The Internal Quality Assurance Cell (IQAC) of Kirti M. Doongursee College has 24 members. For smooth conduct of various activities, there is internal committee of IQAC that meets more frequently. Total Six meetings of IQAC have been conducted in the academic year 2022-23. The dates of the meeting were as follows:

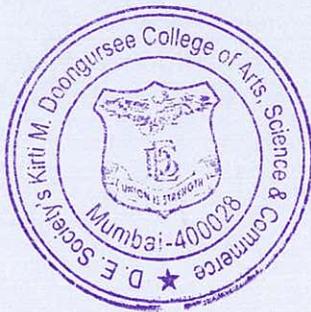
First Meeting- 26th June 2023

Second Meeting- 2nd August 2023

Third Meeting- 19th December 2023

Fourth Meeting- 19th April 2024

Academic Year 2023-24 was the second years for the college after the conferment of autonomous status. The College implemented the National Education Policy from the current AY. Several new courses including academic as well as vocational, skill enhancement and co-curricular were designed and implemented after getting passed through statutory bodies of the autonomous college.



ML
Officiating Principal
D. E. SOCIETY'S
Kirti M. Doongursee College,
Dadar, Mumbai - 400028.



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Ref. No : _____

Date : _____

Date- 26th June 2023

Internal Quality Assurance Cell (IQAC)
Meeting No. IQAC/01/2022-23

The meeting of IQAC (internal committee) is scheduled on **2nd July 2023 at 11:00 am** in **Kirti College Conference Room**, to discuss the points mentioned in the agenda below.

Agenda:

- Item 1-** To Discuss the activities and programmes for the academic year 2023-24.
Item 2- Discuss and approve Academic Calender for 2023-24.
Item 3- Discuss the plan for the preparation of AQAR for the academic year 2022-23.
Item 4- Any other matter with the permission of the chair.

Dr. Minal Mapuskar
IQAC Coordinator

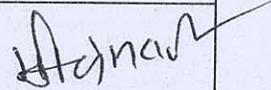
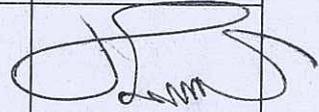
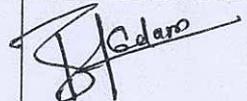
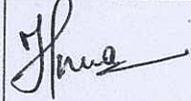
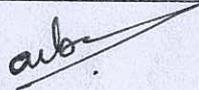
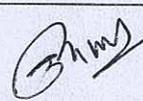
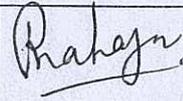
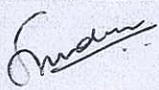
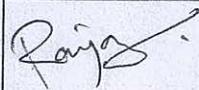
Dr. D.V. Pawar
Principal



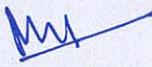

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**Deccan Education Society's
Kirti M. Doongursee College (AUTONOMOUS),
Arts, Science and Commerce, Dadar (W), Mumbai-400028
Internal Quality Assurance Cell (IQAC)
Internal Committee Meeting Minutes**

The meeting of IQAC was held on 2nd July 2023 in JSKBS Board room at 12.30 PM. The meeting was presided over by Principal, Dr. D. V. Pawar. Following members were present:

Sr. No	Name of Member	Sign
1	Dr. D. V. Pawar, Principal	
2	Dr. M.A. Mapuskar, Coordinator	
3	Dr. P. C. Thomas, Joint Coordinator	
4	Dr. P.S. Kadam	
5	Harshal Adani	
6	Ankita Raul	
7	Dr. Ajay Barve	
8	Gaurav Salvi	
9	Dr. Subhash Donde	
10	Dr. Jitendra Mahajan	
11	Siddhesh Kadam	
12	Rohan Rajapkar	




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13	Dr. Vandana Sathe	<u>V Sathe</u>
14	Dr. Vitthal Sontakke	<u>V Sontakke</u>
15	Dr. Urmila Sarkar	<u>U Sarkar</u>
16	Dr. Chetna Zaveri	<u>C Zaveri</u>
17	Dr. Jyoti Mundhe	<u>J Mundhe</u>

Minutes of the Meeting

The meeting began with welcome of the new members of IQAC internal committee.

Item 1- To Discuss the activities and programmes for the academic year 2023-24

Discussion on various activities was conducted under this agenda. The members suggested programmes aligning with the college vision and mission and also with the requirement of the seven criteria.

Item 2- Discuss and approve Academic Calendar for 2023-24.

Academic calendar for the AY 2023-24 was presented, thoroughly discussed and accepted by unanimously. It was decided that Srujan- Academic Festival which is one of the unique and best practices of Kirti College, shall be conducted in the current semester (odd semesters) instead of next semester (even semesters). It was also decided that various cultural and departmental festivals will be clubbed together to be held in next semester (tentatively in third week of December).

Item 3- Discuss the plan for the preparation of AQAR for the academic year 2022-23.

Plan was prepared to complete the process of preparation of AQAR 2022-23. Criterion wise schedule of meetings was prepared.

Item 4- Any other matter with the permission of the chair.

Minal Mapuskar

Dr. Minal Mapuskar
IQAC Coordinator

D.V. Pawar

Dr. D.V. Pawar
Principal



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Ref. No : _____

Date : _____

Date- 29th July 2023

Internal Quality Assurance Cell (IQAC)
Meeting No. IQAC/02/2023-24

The meeting of IQAC (Full committee) is scheduled on **2nd August 2023 at 11:00 am** in **Kirti College Conference Room**, to discuss the points mentioned in the agenda below.

Agenda:

Item 1- To Plan the Orientation programmes for First year batches

Item 2- To discuss the process of preparation of AQAR 2022-23

Item 3- To plan Faculty Development Programme on Indian Knowledge System

Dr. Minal Mapuskar
IQAC Coordinator

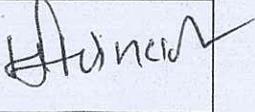
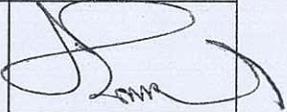
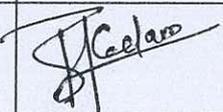
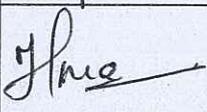
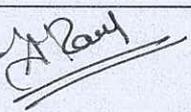
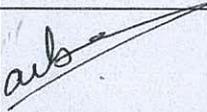
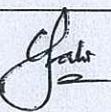
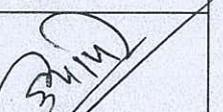
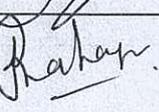
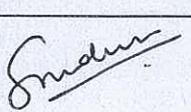
Dr. D.V. Pawar
Principal



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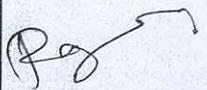
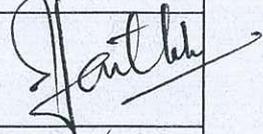
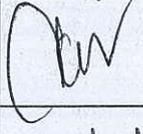
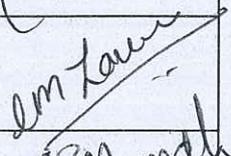
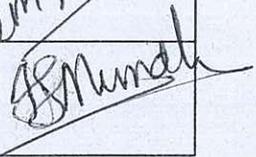
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Kirti M. Doongursee College (AUTONOMOUS),
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Internal Quality Assurance Cell (IQAC)
Internal Committee Meeting Minutes

The meeting of IQAC was held on **2nd August 2023** in JSKBS Board room at 11:00 AM. The meeting was presided over by Principal, Dr. D. V. Pawar. Following members were present:

Sr. No	Name of Member	Sign
1	Dr. D. V. Pawar, Principal	
2	Dr. M.A. Mapuskar, Coordinator	
3	Dr. P. C. Thomas, Joint Coordinator	
4	Dr. P.S. Kadam	
5	Harshal Adani	
6	Ankita Raul	
7	Dr. Ajay Barve	
8	Gaurav Salvi	
9	Dr. Subhash Donde	
10	Dr. Jitendra Mahajan	
11	Siddhesh Kadam	




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12	Rohan Rajapkar	
13	Dr. Vandana Sathe	
14	Dr. Vitthal Sontakke	
15	Dr. Urmila Sarkar	
16	Dr. Chetna Zaveri	
17	Dr. Jyoti Mundhe	

The meeting of IQAC was held on Wednesday, 2/8/2023 at 11:00 am in the Conference Room to transact following was the agenda:

Minutes-

Following members were **present** in the meeting:

Dr. D. V. Pawar (Principal and Chairman), Dr. Minal Mapuskar (IQAC Coordinator), Dr. Prabha Kadam (Co coordinator), Ankita Raul, Harshal Adani, Dr. Ajay Barve, Gaurav Salvi, Dr. Subhash Donde, Dr. Jitendra Mahajan, Rohan Rajapkar, Dr. Vandana Sathe, Dr. Chetna Zaveri, Dr. Jyoti Mundhe, Dr. D.V. Patil, Swapnali Patil, Soniya Gawde, Dr. R.B. Kawde and Dr. Milind Jog (Invited members)

The Apology for the absence of following members was recorded:

Dr. P. C. Thomas, V.S. Sontakke, Dr. U. S. Sarkar, Siddhesh Kadam

Agenda 1:

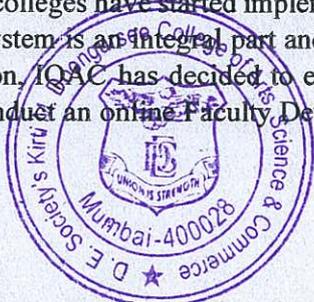
It was discussed and decided that Orientation Programmes for the First-year students would be conducted from 17th August to 24th August in suitable batch sizes. IQAC members will take up responsibilities pertaining to the planning of these sessions.

Agenda 2:

Criterion wise discussion for preparing AQAR 22-23 was held. It was decided to conduct a meeting of Documentation committee on 14/8/2023 to facilitate the process of documentation.

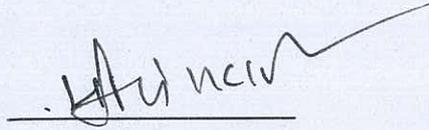
Agenda 3:

Autonomous colleges have started implementation of NEP 2020 from the current academic year. Indian knowledge System is an integral part and significant vertical of NEP. Since it is the first year of NEP implementation, IQAC has decided to empower faculty members with various facets of IKS. IQAC decided to conduct an online Faculty Development Programme that would benefit academic fraternity

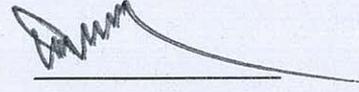


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at various locations to develop and enrich their understanding of IKS. The FDP would be conducted in collaboration with its sister institute on Campus- Navinchandra Mehta Institute of Technology and Development (NMITD). The Organizing committees and other details were discussed and finalized during the meeting.



Dr. Minal Mapuskar
IQAC Coordinator



Dr. D.V. Pawar
Principal



NSI

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Ref. No : _____

Date : _____

Date- 19th December 2023

Internal Quality Assurance Cell (IQAC)
Meeting No. IQAC/03/2023-24

The meeting of IQAC (internal committee) is scheduled on **19th December 2023 in Kirti College Conference Room at 11:00 am**, to discuss the points mentioned in the agenda below.

Agenda:

Item 1- To review the progress of AQAR 2022-23.

Item 2- Discuss the activities for even semesters of 2023-24.

Item 3- Criterion 2 and 6-Quality initiatives in teaching and learning- To discuss and plan the teachers' feedback and lecture observations.

Item 4 (Criterion 1)- Feedback from Teachers and students

Item 5- Any other matter with the permission of the chair.

Dr. Minal Mapuskar

IQAC Coordinator

Dr. D.V. Pawar

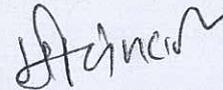
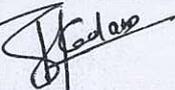
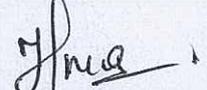
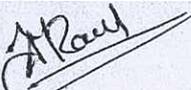
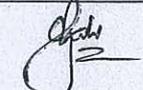
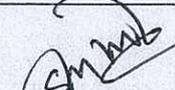
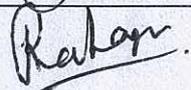
Principal

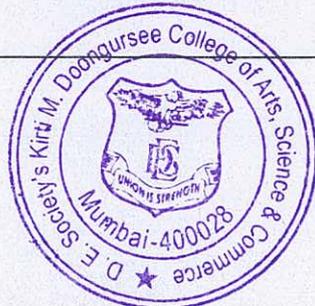


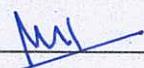
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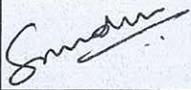
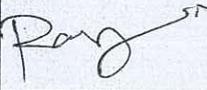
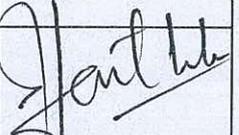
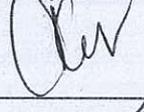
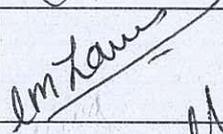
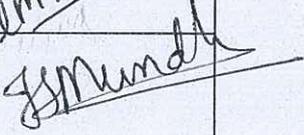
The meeting of IQAC (internal committee) is scheduled on **19th December 2023** in **Kirti College Conference Room**, to discuss the points mentioned in the agenda below. Following members were present.

Sr. No	Name of Member	Sign
1	Dr. D. V. Pawar, Principal	
2	Dr. M.A. Mapuskar, Coordinator	
3	Dr. P. C. Thomas, Joint Coordinator	
4	Dr. P.S. Kadam	
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11	Siddhesh Kadam	
12	Rohan Rajapkar	
13	Dr. Vandana Sathe	
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15	Dr. Urmila Sarkar	
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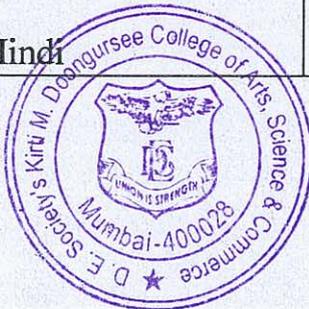
Item 1- To review the progress of AQAR 2022-23.

Criteria wise review of the status of preparation of AQAR 2022-23 was taken. All the write ups, templates and documents were checked.

Item 2- Discuss the activities for even semesters of 2023-24.

Activities of the odd semesters were reviewed. After thorough discussion, following plan was prepared for even semesters.

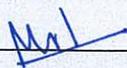
Sr. No.	Department	Month	Event
1	English		1. Spoken English Course for NTS 2. Yoga Training for Staff
2	Marathi	27 th FEB	1. Marathi Rajbhasha Din 2. Street Play
3	Hindi	10 th JAN	1. World Hindi Day Celebration 2. Street Play



4	History	20 th DEC Jan Jan/Feb	1. Careers in History 2. Heritage Walks for Teachers/NTS 3. Poster/Quiz Competition on Women in History
5	Economics	DEC/Jan March/April	1. Train the Trainers (Investment Planning) 2. Alumni Meet 3. National Conference/Seminar 4. Minimum 2 proposals for seed money by 15 th December
6	Political Science	DEC/Jan March/April	1. Girl Students' safety & security in association with MAVA/Rajya Mahila Ayog 2. Seminar on how to prepare for state/ national/ international level examinations. (Guidance lectures/ sessions for competitive examinations) 3. National Conference/Seminar (with publication in care-listed journal) 4. Minimum 1 proposal for seed money by 15 th December
7	Rural Development	23 rd DEC	1. Farmers Day 2. Entrepreneurship and skill development workshops
8	Philosophy	12 January	1. National Youth Day (Swami Vivekanand's philosophy and Youth)

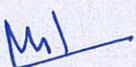
			2. Workshop on objectification of female body in media
9	Psychology + Astha Cell	January	1. Mental Wellbeing Workshops 2. Teachers Training for identification of students who need assistance for mental health 3. pre-marital counselling- Shaadi ki Paathshala




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10	Geography		1. Sand Modelling 2. geo-tagged the trees 3. Public Talk/Seminar - GI (Geographical Indication: Importance and Necessity)
11	Accountancy	DEC/ JAN	1. Workshop on Career opportunities & Job Fair 2. Alumni Meet
12	Commerce	DEC	1. Alumni Meet 2. Workshop on applications of Mathematics and Statistics in Finance
13	Statistics	JAN	1. Train the Trainers (Hands on Workshop for Data Analysis for the Teaching Staff) 2. Minimum 1 proposal for seed money by 15 th December
14	Physics		1. National Conference
15	Chemistry		2. green chemistry practicals, lab safety and waste management 3. Solar Physics
16	Botany	DEC	1. Workshop on Pickle/JAM/ JELLY Making- entrepreneurship. 2. Workshop on Home remedies/Ayurvedic medicines 3. Workshop on Bio enzymes
17	Zoology	Jan Feb	1. Workshop on effects of pollution & preventions 2. National Seminar on conservation of biodiversity/Sustainable




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			Development ((with publication in care-listed journal) 3. Understanding life-style diseases using Clinical biochemistry 4. Migratory birds observation tour- Dadar Chowpatty, Airoli etc
18	Mathematics	22 nd DEC	1. National Mathematics Day 2. Minimum 1 proposal for seed money by 15 th December 3. University/State/national level Workshop on Research Methodology
19	Library	4 th JAN Feb/March	1. Exhibition (International World Braille Day) 2. Recording of books for visually challenged students of college studying in faculty of Arts. 3. Digitalization of Library
20	BAF	Feb/March	1. Professional ethics workshop 2. Alumni Meet 3. Minimum 2 proposals for seed money by 15 th December
21	Biotechnology	Feb/March	1. Sustainable development 2. Biosafety and Bioethics 3. Bioenzymes workshop 4. Min 1 proposal for seed money by 15 th December
22	BMS	January	1. Workshop on Industry Readiness- For select TY students from all programmes. 2. Launch entrepreneurship club for college 3. Minimum 2 proposals for seed money by 15 th December
23	BMM	DEC	1. Screening of film followed by discussion on Projection of female in Film 2. Communication skills



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Deccan Education Society's
KIRTI M. DOONGURSEE COLLEGE (AUTONOMOUS)
OF ARTS, SCIENCE & COMMERCE
(NAAC RE-ACCREDITED "A" GRADE)

Kashinath Dhuru Road, Off. Veer Savarkar Marg, Near Agar Bazar, Dadar (West), Mumbai - 400 0028.

Ref. No : _____

Date : _____

Date- 30th March 2024

Internal Quality Assurance Cell (IQAC)
Meeting No. IQAC/04/2023-24

The meeting of IQAC (Full committee) is scheduled on **19th April 2024 at 11:00 am** in **Kirti College Auditorium**, to discuss the points mentioned in the agenda below.

Agenda:

- Item 1-** To present and review various programmes held during the AY 2023-24.
- Item 2-** To discuss and finalize the Academic calendar for 2024-25.
- Item 3-** To discuss the SOPs for organizing various programmes.
- Item 4-** To discuss the self-appraisal reports of teachers of self-finance courses.
- Item 5-** To discuss the Academic and Administrative Audit preparations for AY 2024-25.
- Item 6-** Any other item from permission of the Chair

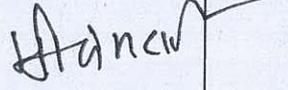
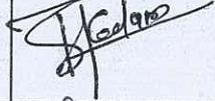
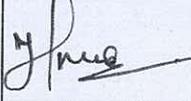
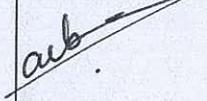
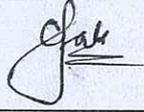
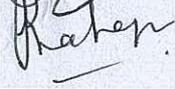
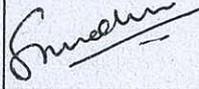
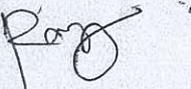
Dr. Minal Mapuskar
IQAC Coordinator

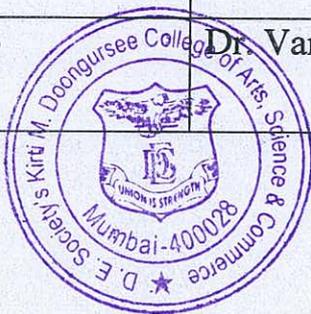
Dr. D.V. Pawar
Principal



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Members:

Sr. No	Name of Member	Sign
1	Dr. D. V. Pawar, Principal	
2	Dr. M.A. Mapuskar, Coordinator	
3	Dr. P. C. Thomas, Joint Coordinator	
4	Dr. P.S. Kadam	
5	Harshal Adani	
6	Ankita Raul	
7	Dr. Ajay Barve	
8	Gaurav Salvi	
9	Dr. Subhash Donde	
10	Dr. Jitendra Mahajan	
11	Siddhesh Kadam	
12	Rohan Rajapkar	
13	Dr. Vandana Sathe	




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14	Dr. Vitthal Sontakke	<i>V. Sontakke</i>
15	Dr. Urmila Sarkar	<i>U. Sarkar</i>
16	Dr. Chetna Zaveri	<i>C. Zaveri</i>
17	Dr. Jyoti Mundhe	<i>J. Mundhe</i>
18	Dr. M. B. Kekare	<i>M. B. Kekare</i>
19	Smt Ashlesha Naik	
20	Shri. Harshad Bhide	
21	Mandar Khanvilkar	
22	Shri. Prakash Gavhane	
23	Dr. Rasika Mallya	<i>R. Mallya</i>

Minal Mapuskar

Dr. Minal Mapuskar
IQAC Coordinator

D.V. Pawar

Dr. D.V. Pawar
Principal



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Minutes of the Meeting

Item 1- To present and review various programmes held during the AY 2023-24.

IQAC coordinator, Dr Minal Mapuskar presented various programmes and activities conducted during A.Y 2023-24. The programmes undertaken for empowerment of girl students through enhancement of entrepreneurial skills were appreciated by members. The Link Women project and fashion design short term courses have been a real success.

Item 2- To discuss and finalize the Academic calendar for 2024-25.

Academic Calendar for AY 2024-25 was presented, discussed and approved. The same was sent to the College Development Committee for approval.

Item 3- To discuss the SOPs for organizing various programmes.

SOP for conducting various programmes was prepared and presented for discussion. IQAC underscored the importance of having clear guidelines to ensure smooth execution, consistency, and accountability in organizing programmes. The following components were proposed and discussed:

Planning Phase:

Guidelines for proposal development and budget estimation.

Checklist for securing necessary approvals.

Execution Phase:

Task allocation and team responsibilities.

Communication protocols and event promotion strategies.

Post-event Phase:

Feedback collection and analysis.

Documentation and reporting.

Resource Allocation

Roles and responsibilities for programme coordination were discussed.

A template for resource distribution was proposed to streamline processes.

Item 4- To discuss the self-appraisal reports of teachers of self-finance courses.

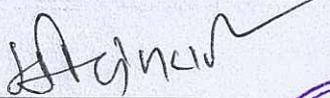
A summary of the key components of the self-appraisal reports was presented by the IQAC coordinator. Reports included teaching performance, professional development, research contributions, and co-curricular activities.

Item 5- To discuss the Academic and Administrative Audit preparations for AY 2024-25.

The item was postponed.

Item 6- Any other item from permission of the Chair

No item under this.



Dr. Minal Mapuskar

IQAC Coordinator



Dr. D.V. Pawar

Principal
Officiating Principal
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