

Deccan Education Society's

**Kirti M. Doongursee College of  
Arts, Science and Commerce  
(AUTONOMOUS)**



Affiliated to

**UNIVERSITY OF MUMBAI**

Syllabus for  
Program: **Bachelor of Arts**  
**FYBA**  
**Subject: Political Science**  
Choice Based Credit System (CBCS)  
with effect from  
Academic Year 2023-2024

## **PROGRAM OUTCOMES**

<b>PO</b>	<b>Description</b>
A student completing Bachelor's Degree in Arts Program will be able to	
PO1	<b>Disciplinary Knowledge:</b> Demonstrate a blend of conventional discipline knowledge and its applications to the modern world. Execute strong theoretical and practical understanding generated from the chosen programme.
PO2	<b>Critical Thinking and Problem solving:</b> Exhibit the skill of critical thinking and use higher order cognitive skills to approach problems situated in their social environment, propose feasible solutions and help in its implementation.
PO3	<b>Social competence:</b> Express oneself clearly and precisely to build good interpersonal relationships in personal and professional life. Make effective use of linguistic competencies to express themselves effectively in real and virtual media. Demonstrate multicultural sensitivity in group settings.
PO4	<b>Research-Related Skills:</b> Seeks opportunity for research and higher academic achievements in the chosen field and allied subjects and is aware about research ethics, intellectual property rights and issues of plagiarism. Demonstrate a sense of inquiry and capability for asking relevant/appropriate questions; ability to plan, execute and report the results of a research project be it in field or otherwise under supervision.
PO5	<b>Personal and professional competence:</b> Equip with strong work attitudes and professional skills that will enable them to work independently as well as collaboratively in a team environment.
PO6	<b>Effective Citizenship and Ethics:</b> Demonstrate empathetic social concern and equity centered national development; ability to act with an informed awareness of moral and ethical issues and commit to professional ethics and responsibility.
PO7	<b>Environment and Sustainability:</b> Understand the impact of the scientific solutions in societal and environmental contexts and demonstrate the knowledge of and need for sustainable development.
PO8	<b>Self-directed and Life-long learning:</b> Acquire the ability to engage in independent and life-long learning in the broadest context of socio-technological changes.

**Deccan Education Society's**  
**Kirti M. Doongursee College (autonomous)**  
**Proposed Curriculum as per NEP 2020**  
**Year of implementation- 2023-24**  
**Name of the Department: Political Science**

<b>Semester</b>	<b>Course Code</b>	<b>Course Title</b>	<b>Vertical</b>	<b>Credit</b>
<b>I</b>	K23UAPOLMJ111	The Constitutional Framework	Major	4
	K23UAPOLMJ112	Social And Political Thought In 19 <sup>th</sup> Century Maharashtra	Major	2
	K23UAPOLVC141	Contemporary Politics and Formation of Public Opinion	VSC	2
<b>II</b>	K23UAPOLMJ211	Political Process in India	Major	4
	K23UAPOLMJ212	Ancient Indian Political Thought	Major	2
	K23UAPOLMR221	Urban Local Self Government in Maharashtra	Minor	2
	K23UAPOLOE231	Legal Literacy	OE	2
	K23UAPOLVC241	Municipal Governance and Right To Information	VSC	2
	K23UAPOLSC251	Introduction To Competitive Exams	SEC	2

<b>Course Code</b>	<b>MAJOR SEM – I – THE CONSTITUTIONAL FRAMEWORK</b>	<b>Credits</b>	<b>Lectures/ Week</b>
<b>K23UAPOLMJ11 1</b>	<b>Paper I-</b>	<b>4</b>	<b>4</b>
<p><b>Course Outcomes:</b> After successful completion of this course, students would be able to</p> <ul style="list-style-type: none"> <li>• Understand the basic framework of the Indian Constitution.</li> <li>• To generalize, explain and discuss basic structure and functions of government organs at union level.</li> <li>• Classify various types of fundamental rights and Directive principles and grasp their importance in Indian context.</li> <li>• Analyze the nature of federal structure as adopted by the Constitution and interpret the progress of federation since then.</li> </ul>			
<b>Unit</b>	<b>Topics</b>	<b>No of Lectures</b>	
<b>I</b>	<b>INTRODUCTION TO THE CONSTITUTION</b>  1.1 The Constituent Assembly and basic features of Indian Constitution 1.2 Preamble and Philosophy of Indian Constitution 1.3 Amendment Procedure and Basic Structure Doctrine	<b>15</b>	
<b>II</b>	<b>FUNDAMENTAL RIGHTS AND DIRECTIVE PRINCIPLES</b>  1.1 Fundamental rights 1.2 Directive principles of state policy 1.3 Fundamental Duties	<b>15</b>	
<b>III</b>	<b>LEGISLATURE, EXECUTIVE AND JUDICIARY</b>  3.1 The Legislature- Parliament 3.2 The Executive- President and Prime Minister	<b>15</b>	

	3.3 The Judiciary – Supreme Court and High Courts	
<b>IV</b>	<b>FEDERAL STRUCTURE AND DECENTRALIZATION</b> 4.1 Constitutional Provisions-Legislative, Administrative and Financial 4.2 Changing nature and issues in the Centre-State relations 4.3 Panchayati Raj and municipalities	<b>15</b>

**Reading List:**

- Basu, Durga Das, Introduction to the Constitution of India, Lexis Nexis, 2012.
- Laxmikant, M, Indian Polity, TMH, 2015.
- Laxmikant, M., Governance in India, TMH, 2015.
- Pylee, M. V., An Introduction to the Constitution of India, Vikas Publishing, 2008.
- Sharma, Brij Kishore, Introduction to the Constitution of India, PHI Learning, 2009

**Marathi References:**

- [REDACTED], [REDACTED]. [REDACTED] [REDACTED] [REDACTED] [REDACTED]- [REDACTED] [REDACTED] [REDACTED]
- [REDACTED] [REDACTED]. [REDACTED]. [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]- [REDACTED] [REDACTED]
- [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED], [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
- [REDACTED] [REDACTED]. [REDACTED]. [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED], [REDACTED] [REDACTED] [REDACTED] [REDACTED]

<b>Course Code</b>	<b>MAJOR SEM – I – SOCIAL AND POLITICAL THOUGHT IN MAHARASHTRA</b>	<b>Credits</b>	<b>Lectures /Week</b>
<b>K23UAPOLMJ112</b>	<b>Paper II</b>	<b>2</b>	<b>2</b>

**Course Outcomes:**

After successful completion of this course, students would be able to

- To list out the ideological trends prevalent in late 19<sup>th</sup> and early 20<sup>th</sup> century Maharashtra.
- To recognize and identify the important political and economic ideas in Maharashtra.
- To analyze and appraise the major social reformers and their contribution towards understanding the caste dynamics in Maharashtra.

<b>Unit</b>	<b>Topics</b>	<b>No of Lectures</b>
<b>I</b>	<b>ECONOMIC AND POLITICAL UNDERPINNINGS</b> 1.1 Dadabhai Naoroji 1.2 Mahadev Govind Ranade 1.3 Gopal Krishna Gokhale	<b>15</b>
<b>II</b>	<b>THE QUESTION OF CASTE DYNAMICS</b> 2.1 Mahatma Phule 2.2 Babasaheb Ambedkar 2.3 Vitthal Ramji Shinde	<b>15</b>

- Sunthankar B. R, Nineteenth Century History of Maharashtra. Volume I... Pune: Shubhada-Saraswat Prakashan, 1988.
- C.Y. Chintamani, Indian Politics since the Mutiny, (Allahabad, 1937), p. 24,
- V.P. Varma, Modern Indian Political Thought, (Agra, 1961), p. 22
- O.E. J. Hutchins and L. W. Stephens, Two Centuries of Change, Book II, (London, 1941)

- D. E. Wacha, Reminiscences of the late Hon. Mr. G. K. Gokhale, (Bombay, 1915)
- David M.D., Bombay the City of Dreams (A History of the First city in India) Himalaya Publishing House, Bombay, 1995.
- Dossal Marriam, Imperial Designs and Indian Realities: The Planning of Bombay City – 1845-1875, Oxford University Press. Bombay 1991.
- Edwardes S.M., Gazetteer of Mumbai City and Island-Vols. III, The Times Press, Mumbai, 1990-1910.
- Lederle Mathew, Philosophical Trends in Modern Maharashtra, Popular Prakashan, Bombay, 1976
- Morris M. D., The Emergence of Indian Labour in India: A Study of Bombay Cotton Mills, Oxford University Press. Bombay 1965
- Omvedt, Gail, 'Dalits and Democratic Revolution' - Dr. Ambedkar & the Dalit Movement in colonial India, Sage Publication, New Delhi, 1994.
- Phadke Y.D., Social Reformers of Maharashtra, Maharashtra Information Centre, New Delhi 1975.
- Palshikar, Suhas, "Ambedkar's Thought in a Sociological Context, 1994, New Quest, No. 104, March-April, Pune, pp. 121-125

### **Readings in Marathi**

- शाहूजी शिंदेकरांचे काही काव्ये (१९९९). "शिंदेकरांचे काव्ये : शिंदेकरांचे काव्ये शिंदेकरांचे काव्ये"
- शाहूजी शिंदेकरांचे काव्ये, "शिंदेकरांचे काव्ये" Vols. 1 to 8. (Selection of writings from Marathi Weekly Sadhana). Co-edited Sadhana Prakashan, Pune. August 2007.
- शाहूजी शिंदेकरांचे काव्ये शिंदेकरांचे काव्ये शिंदेकरांचे काव्ये शिंदेकरांचे काव्ये (Caste Discourse in Maharashtra) Ed. शिंदेकरांचे काव्ये शिंदेकरांचे काव्ये शिंदेकरांचे काव्ये .
- शाहूजी शिंदेकरांचे काव्ये, शिंदेकरांचे काव्ये. शिंदेकरांचे काव्ये शिंदेकरांचे काव्ये शिंदेकरांचे काव्ये (Political content of Maharshi V.R. Shende's Religious Thinking) शिंदेकरांचे काव्ये Vol.8, No.31, Jan-Mar. 1995.

<b>Course Code</b>	<b>VOCATIONAL SKILL COURSE SEM - I - CONTEMPORARY POLITICS AND FORMATION OF PUBLIC OPINION</b>	<b>Credits</b>	<b>Lectures /Week</b>
<b>K23UAPOL VC141</b>	<b>Paper I</b>	<b>2</b>	<b>2</b>
<b>Course Outcomes:</b> After successful completion of this course, students would be able to			
<ul style="list-style-type: none"> <li>• To gather general knowledge about significant political debate of the date on basis of extensive newspaper reading</li> <li>• To organize various paper cutting from major dailies into broad categories.</li> <li>• To synthesize and put the collected information together and develop political opinion on basis of analytical expression.</li> </ul>			
<b>Unit</b>	<b>Topics</b>	<b>No of Lectures</b>	
<b>I</b>	<b>PUBLIC OPINION AND MEDIA</b> 1.1 Defining Public Opinion and its functions in society 1.2 Means of gauging Public Opinion: opinion polls, exit polls, surveys. 1.3 Mass Media and its role in influencing Public Opinion.	<b>15</b>	
<b>II</b>	<b>NEWS PAPERS AND PUBLIC OPINION</b> 2.1 Discussions on paper clips on basis of various categories 2.2 Panel discussion on contemporary politics and field study 2.3 Media Coverage of Indian Government's Economic, Political, and Foreign Policy	<b>15</b>	
<b>Reading List:</b>			
<ul style="list-style-type: none"> <li>• Herbst, Susan. "Reading Public Opinion How Political Actors View the Democratic Process", university of Chicago press, 1998.</li> </ul>			



- Altman, Drew, and Mollyann Brodie. "Opinions On Public Opinion Polling." Health Affairs 21, Suppl1 (January 2002): W276—W279. <http://dx.doi.org/10.1377/hlthaff.w2.276>
- Druckman, James N., and Thomas J. Leeper. "Is Public Opinion Stable? Resolving the Micro/Macro Disconnect in Studies of PublicOpinion." Daedalus 141, no. 4 (October 2012): 50–68. [http://dx.doi.org/10.1162/daed\\_a\\_00173](http://dx.doi.org/10.1162/daed_a_00173)
- Smith, Tom W., Carroll J. Glynn, Susan Herbst, Garrett J. O'Keefe, and Robert Y. Shapiro. "Public Opinion." Contemporary Sociology 29, no. 5 (September 2000): 735. <http://dx.doi.org/10.2307/2655255>.
- Norman R. Luttbeg, "Public Opinion and Public Policy: Models of Political Linkage, Dorsey Press 2010
- Dailies- Loksatta, Indian Express, The Hindu, Hindustan Times

<b>Course Code</b>	<b>MAJOR SEM – II – POLITICAL PROCESS IN INDIA</b>	<b>Credits</b>	<b>Lectures /Week</b>
<b>K23UAPOLMJ211</b>	<b>Paper I</b>	<b>4</b>	<b>4</b>
<b>Course Outcomes:</b>			
After successful completion of this course, students would be able to			
<ul style="list-style-type: none"> <li>• Recognize the key drivers of Indian politics.</li> <li>• Explain the ideology, bases, and role of major political parties in national and state politics.</li> <li>• Apply the knowledge to examine how the factors such as caste, religion and gender influence Indian politics.</li> <li>• Analyze the details of electoral system of India.</li> </ul>			
<b>Unit</b>	<b>Topics</b>	<b>No of Lectures</b>	
<b>I</b>	<b>REORGANIZATION OF INDIAN POLITICS</b> 1.1 Reorganization of States 1.2 Regional Disparities and sub regionalism 1.3 Demands for statehood	<b>15</b>	
<b>II</b>	<b>POLITICAL PARTIES</b> 2.1 Evolution and development of party system in India 2.2 National parties and regional parties 2.3 Coalition Politics	<b>15</b>	
<b>III</b>	<b>IDENTITY POLITICS</b> 3.1 Religion 3.2 Caste identity and caste mobilization 3.3 Gender	<b>15</b>	
<b>IV</b>	<b>ELECTORAL POLITICS AND PROCESSES</b> 4.1 Election Commission and Electoral System 4.2 Overview of Lok Sabha Elections since Independence	<b>15</b>	

**Reading List**

- Abbas, H., Kumar, Ranjay, and Alam, Mohammad Aftab, Indian Government and Politics, Pearson, 2011.
- Chakravarty, Bidyut, and Pande, Rajendra Kumar, Indian Government and Politics, Sage Publications, 2008.
- Chandoke, Neera, and Priyadarshi, Praveen, Contemporary India, Pearson, 2009.
- Jayal, Nirja G., and Mehta, BhanuPratap, The Oxford Companion to Politics in India, OUP, 2011
- Singh, M. P., and Saxena, Rekha, Indian Politics, PHI, 2011
- B. Chandra, A. Mukherjee and M. Mukherjee (2008), Consolidation of India as a Nation (I), in India Since Independence. New Delhi: Penguin.
- B. Chandra, A. Mukherjee and M. Mukherjee (2008), Consolidation of India as a Nation (II), the Linguistic Organization of the States, in India Since Independence. New Delhi: Penguin.
- V.P. Menon (1956), CH I- Setting the Stage and Ch XXV- The Cost of Integration, in The Story of the Integration of the Indian States, Orient Longman
- S.K. Chaube (2010), Union Government- 1: The Executive, in The Making and Working of Indian Constitution, NBT, India
- S.K. Chaube (2010), Union Government 2: The Legislature, in The Making and Working of Indian Constitution, NBT, India
- Thiruvengadam (2018), The Executive and the Parliament, in The Constitution of India, a Contextual Analysis, Hart Publishing
- R. Kothari (1970) 'Introduction', in Caste in Indian Politics, Delhi: Orient Longman, pp. 3-25.
- S. Deshpande (2016) 'Caste in and as Indian Democracy', New Delhi: Seminar, No.677, pp. 54-58.
- S. Jhodka (2010) 'Caste and Politics'. In NirajaJayal and PratapBhanu Mehta (eds). The Oxford companion to politics in India, pp.154-67.
- Raju J Das (2019). 'Class Relations, Class Struggle, and the State in India'. In Critical Reflections on Economy and Politics in India: A class Theory Perspective. Leiden; Boston: Brill, pp. 233-282
- T. Pantham, (2004) 'Understanding Indian Secularism: Learning from its Recent Critics', in
- R. Vora and S. Palshikar (eds.) Indian Democracy: Meanings and Practices, New Delhi: Sage, pp. 235-256.
- N. Chandhoke, (2010) 'Secularism', in P. Mehta and N. Jayal (eds.) The Oxford Companion to Politics in India, New Delhi: Oxford University Press, pp. 333-346
- R. Bhargava (ed.) (2006) Secularism and its Critics, Oxford India Paperbacks.C. Jaffrelot and G. Verniers (2020), 'A New Party System of a New Political System?', Contemporary South Asia, Vol.28, No.2, pp. 141-154.
- M. Vaishnav and J. Hinton (2019), 'The Dawn of India's Fourth Party System', Carnegie Endowment for International Peace Paper, 5 September.

- P. Chibber and R. Verma (2019), 'The Rise of the Second Dominant Party System in India: BJP's New Social Coalition in 2019', Studies in Politics, 7 (2): 131-148

**References in Marathi:**

- [Placeholder text for Marathi reference 1]
- [Placeholder text for Marathi reference 2]
- [Placeholder text for Marathi reference 3]
- [Placeholder text for Marathi reference 4]
- [Placeholder text for Marathi reference 5]

<b>Course Code</b>	<b>MAJOR SEM – II – ANCIENT INDIAN POLITICAL THOUGHT</b>	<b>Credits</b>	<b>Lectures /Week</b>
<b>K23UAPOLMJ212</b>	<b>Paper II</b>	<b>2</b>	<b>2</b>

**Course Outcomes:**

After successful completion of this course, students would be able to

- Understand the basic ideas on ancient Indian political systems and thought.
- Appreciate the ancient Indian wisdom on political institutions and functioning of governments.

<b>Unit</b>	<b>Topics</b>	<b>No of Lectures</b>
<b>I</b>	<b>INTRODUCTION TO THE ANCIENT INDIAN POLITICAL THOUGHT</b> 1.1 Brief survey of geo-political background 1.2 Features of Indian Political Thought 1.3 Historical Development and nature of Political Institutions in Ancient India	<b>15</b>
<b>II</b>	<b>THEORIES ON ORIGIN AND NATURE OF STATE</b> 2.1 Matsyanyaya and Saptang Theories-Manu and Kautilya 2.2 Benevolent Monarchism- Mauryas and Guptas 2.2 State in Ashoka's Dhamma	<b>15</b>

**Reading List:**

- Bhandarkar D.R.(1929). Some Aspects of Ancient Indian Hindu Polity. Varanasi. Banaras Hindu University.
- Prasad, B. (1928). The State in Ancient India. A study in the structure and practical Working of Political Institutions. Allahabad: Indian Press Limited.
- Roy, H. and Singh,M.P.(2017), Indian Political Thought. Pearson, Delhi.

- Basham,A.L. (1981). The Wonder that was India. Delhi. Rupa Paperback
- Feuerstein,G,et al. (1999). In search of the Cradle of Civilization. Delhi: Motilal Banarsi Dass.
- Mookerji,R. (2004). The Fundamental Unity of India. Orient Blackswan. Hyderabad.
- Altekar,A.S. (1955). State and Government in Ancient India. Delhi: Motilal Banarasi Dass.
- Kosambi, D.D. (1980). Culture and Civilization in Ancient India. Vikas Publishing House. Delhi
- Mazumdar R.C. (2003). Ancient India. Delhi: Motilal Banarasi Dass.
- Sharma, R.S. (2015). Aspects of Political Ideas and Institutions in Ancient India. Paperback.
- Varma, V.P. (1974). Hindu Political thought and its Metaphysical Foundations.Delhi: Motilal Banarasi Dass.

Course Code	MINOR SEM – II – URBAN LOCAL SELF GOVERNMENT IN MAHARASHTRA	Credits	Lectures /Week
K23UAPOLMR221	Paper I	2	2
<p><b>Course Outcomes:</b> After successful completion of this course, students would be able to</p> <ul style="list-style-type: none"> <li>● Understand the evolution and nature of urban local self-governments in India and Maharashtra.</li> <li>● Explain and discuss types of urban local self-governments in Maharashtra.</li> <li>● Analyze the challenges before the urban local self-governments in Maharashtra</li> </ul>			
Unit	Topics	No of Lectures	
I	<p><b>INTRODUCTION TO THE URBAN LOCAL SELF GOVERNMENT IN INDIA</b></p> <p>1.1 Evolution of Urban Local Self Governments in India</p> <p>1.2 Seventy Fourth Constitutional Amendment and its impact</p> <p>1.3 Typology, Structures and Functions in Maharashtra</p>	15	
II	<p><b>ISSUES AND CHALLENGES BEFORE URBAN LOCAL SELF GOVERNMENTS IN MAHARASHTRA</b></p> <p>2.1 Migration,</p> <p>2.2 Solid Waste Management</p> <p>2.3 Transport, Housing</p>	15	
<p><b>Reading List:</b></p> <ul style="list-style-type: none"> <li>● Baud, I.S.A., and de Wit, J. (Ed.), New Forms of Urban Governance in India Shifts, Models, Networks and Contestations, Sage, New Delhi, 2008.</li> </ul>			

- Bhide, A., Shajahan, A.K., and Shinde, S., Utilization of Slum Rehabilitation Scheme, Tata Institute of Social Sciences, Mumbai, 2003.
- Das, P.K., Slums: The Continuing Struggle for Housing, Nivara Hakk Suraksha Samiti Publication, Mumbai, 2002.
- Government of India, Ministry of Health and Family Welfare, Draft Urban Health Mission, Urban Health Division, Government of India, New Delhi, 2008.)
- Hust, E., and Mann, M. (Eds.), Urbanization and Governance in India, Manohar, Delhi, 2005.
- Mohanty, B. (Ed.), Financing the Grassroot Governments, APH, New Delhi, 2001.  
Municipal Corporation of Greater Mumbai, Mumbai Human Development Report 2009, Oxford University Press, New Delhi, 2009.



Course Code	OPEN ELECTIVE SEM – II – LEGAL LITERACY	Credits	Lectures /Week
K23UAPOLOE231	Paper I	2	2
<p><b>Course Outcomes:</b> After successful completion of this course, students would be able to</p> <ul style="list-style-type: none"> <li>● Understand about the legal system of India which they need to know for discharging their responsibility as a common citizen of India.</li> <li>● Participate actively as responsible citizens.</li> </ul>			
Unit	Topics	No of Lectures	
I	<p><b>INTRODUCTION TO LAW</b></p> <p>1.1 Law- Meaning and Classification</p> <p>1.2 Constitution - Preamble and Fundamental Rights</p> <p>1.3. Indian Judicial system</p>	15	
II	<p><b>ORDINARY LAWS FOR INDIAN CITIZENS</b></p> <p>2.1 Consumer protection Act, 2019</p> <p>2.2 Intellectual Property Rights</p> <p>2.3 Cyber law</p>	15	
<p>Hands on training-</p> <ol style="list-style-type: none"> <li>1. Moot courts</li> <li>2. PPT presentations</li> <li>3. Field visits to Consumer Court, High Court, Police Station, State Human Rights Commission</li> </ol> <p><b><u>Reading List</u></b></p>			

- D. D. Basu -Constitution of India
- Diwan, Paras and Peeyushi Diwan, Human Rights and the Law, Deep and
- Deep Publications,1998.
- Bhargava, Rajeev (Ed.), Politics and Ethics of the Indian Constitution,
- Oxford University Press, 2009
- Godbole, Madhav, The Judiciary and Governance in India, Rupa Co.,
- 2009
- Avtar Singh, Law of Consumer Protection: Principles and Practice,
- Eastern Book Co, 2003.
- Duggal Pavan, Cyber Security Law, Lexis Nexis publications 2019
- Ahuja, V K , Intellectual Property Rights In India , Lexis Nexis publications 2015

<b>Course Code</b>	<b>VOCATIONAL SKILL COURSE SEM – II - MAKING MUNICIPAL GOVERNANCE EFFECTIVE THROUGH RIGHT TO INFORMATION</b>	<b>Credits</b>	<b>Lectures /Week</b>
<b>K23UAPOLVC241</b>	<b>Paper I</b>	<b>2</b>	<b>2</b>
<b>Course Outcomes:</b>			
After successful completion of this course, students would be able to			
<ul style="list-style-type: none"> <li>• Understand the structure and functions of municipal government and importance of RTI in making it people centric.</li> <li>• Effectively use the tool of RTI for research as well as resolve urban issues.</li> </ul>			
<b>Unit</b>	<b>Topics</b>	<b>No of Lectures</b>	
<b>I</b>	<b>ROLE OF CITIZENS IN EFFECTIVE MUNICIPAL GOVERNANCE</b>  1.1 Understanding the Deliberative and Administrative wings 1.2 Grievance Redressal System in cities 1.3 Platforms for citizens’ participation 1.4 Reforms required in municipal governance	<b>15</b>	
<b>II</b>	<b>INTRODUCTION TO RIGHT TO INFORMATION ACT</b> 2.1 RTI as the fundamental right 2.2 Salient features in Right to Information Act-2005 2.3 Process of Filing RTI at initial level and appellant level 2.4 Role of Public Information Officer and Appellant Authority	<b>15</b>	
<b>Reading List-</b>			
<ul style="list-style-type: none"> <li>• <b>State wise reports on urban governance: <a href="https://praja.org/urban-governance">https://praja.org/urban-governance</a></b></li> <li>• <b>Maharashtra Municipal Councillor Handbook: MMC Handbook English.cdr (praja.org)Right to Information Act-2005: <a href="https://rti.gov.in/rti-act.pdf">https://rti.gov.in/rti-act.pdf</a></b></li> <li>• <b>Understanding RTI basics (Hindi) - Shailesh Gandhi – YouTube</b></li> <li>• <b>Right to Information (rti.gov.in)</b></li> <li>• <b><a href="https://rti.gov.in/RTICorner/GuideForRTI.htm">https://rti.gov.in/RTICorner/GuideForRTI.htm</a></b></li> <li>• <b>RTI Online:: Home   Submit RTI Request   Submit RTI First Appeal   View RTI Status  </b></li> <li>• <b><a href="https://rtionline.gov.in/um_citizen.pdf">https://rtionline.gov.in/um_citizen.pdf</a></b></li> </ul>			

<b>Course Code</b>	<b>SKILL ENHANCEMENT COURSE SEM – II – INTRODUCTION TO COMPETITIVE EXAMS</b>	<b>Credits</b>	<b>Lectures /Week</b>
<b>K23UAPOLSC251</b>	<b>Paper I</b>	<b>2</b>	<b>2</b>
<b>Course Outcomes:</b> After successful completion of this course, students would be able to			
<ul style="list-style-type: none"> <li>• Understand the nature of various competitive exams.</li> <li>• Learn techniques for early success in competitive exams.</li> </ul>			
<b>Unit</b>	<b>Topics</b>	<b>No of Lectures</b>	
<b>I</b>	<b>INTRODUCTION TO VARIOUS COMPETITIVE EXAMS</b>  1.1 Nature of exams conducted by Public Service Commission, IBPS and Staff Selection Commission. 1.2 Preparing for GS and Current Affairs- Reading and writing skills 1.3 GD and Personality Test preparations	<b>15</b>	
<b>II</b>	<b>QUANTITATIVE APTITUDE AND MENTAL ABILITY</b>  2.1 Data interpretation and Numeric problems 2.2 Reasoning- Verbal and non-verbal 2.3 Miscellaneous components	<b>15</b>	
<b>Reading List</b>			
<ul style="list-style-type: none"> <li>• Verbal &amp; Non-Verbal Reasoning by R.S.Agarwal</li> <li>• A Modern Approach to Reasoning by R.S.Agarwal</li> <li>• A New Approach to Reasoning: Verbal &amp; Non-Verbal by B.S.Sijwali and Indu Sijwali</li> <li>• Analytical Reasoning by M.K. Pandey</li> <li>• Multi-Dimensional Reasoning by Dr. Lal</li> <li>• Reasoning for Competitive Exams by Nishit K. Sinha</li> </ul>			

- Quantitative Aptitude by R.S. Agarwal
- Quantitative Aptitude for Competitive Exams by R.S. Agarwal
- Data Interpretation by Arun Sharma
- Objective Mathematics for Competitive Exams by Tarun Goyal
- News papers- Hindu, Indian Express, Loksatta
- Magazines for competitive Exams
- Relevant websites

## **Evaluation Scheme for First Year (UG) under NEP (4 credits)**

### **I. Internal Evaluation for Theory Courses – 40 Marks**

**1) Continuous Internal Assessment (CIA) Assignment** - Tutorial/ Case Study/ Project / Presentations/ Group Discussion / Ind. Visit. – 20 marks

**2) Continuous Internal Assessment (CIA) ONLINE Unit Test** – 20 marks

### **II. External Examination for Theory Courses – 60 Marks**

Duration: 2 Hours

Theory question paper pattern:

<b>Question</b>	<b>Based on</b>	<b>Marks</b>
Q.1	Unit I	15
Q.2	Unit II	15
Q.3	Unit III	15
Q.4	Unit IV	15

- All questions shall be compulsory with internal choice within the questions.
- Each Question may be sub-divided into sub questions as a, b, c, d, etc. & the allocation of Marks depends on the weightage of the topic.

**NOTE: To pass the examination, attempt is compulsory in both Internal & External Examinations.**

## **Evaluation Scheme for First Year (UG) under NEP (2 credits)**

### **I. Internal Evaluation for Theory Courses – 20 Marks**

**1) Continuous Internal Assessment (CIA) Assignment** - Tutorial/ Case Study/ Project / Presentations/ Group Discussion / Ind. Visit. – 10 marks

**2) Continuous Internal Assessment (CIA) ONLINE Unit Test** – 10 marks

### **II. External Examination for Theory Courses – 30 Marks**

Duration: 1 Hours

Theory question paper pattern: All questions are compulsory.

<b>Question</b>	<b>Based on</b>	<b>Marks</b>
Q.1	Unit I	15
Q.2	Unit II	15

- All questions shall be compulsory with internal choice within the questions.
- Each Question may be sub-divided into sub questions as a, b, c, d, etc. & the allocation of Marks depends on the weightage of the topic.

**NOTE: To pass the examination, attendance is compulsory in both Internal & External Examinations.**

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