



Deccan Education Society's
Kirti M. Doongursee College
of Arts, Science and Commerce (AUTONOMOUS)
Kashinath Dhuru Marg, Dadar(W), Mumbai-400 028

Tel No. (022)-62764509 Website: kirticollege.edu.in Email: principal@kirticollege.edu.in

DATE: 07-July-2022

EXAMINATION CELL
Meeting No. EXAM/01/2022-23
MINUTES

Minutes of the meeting of Examination Cell (committee) Members held in JSKB Board Room on Thursday, 07-July-2022 at 12:30 PM.

Following Members were present:

1. Dr. P. C. Thomas – Coordinator
2. Prof. Siddhesh. R. Kadam – Joint Coordinator
3. Dr. R. B. Kawde - Member
4. Dr. M. S. Jog-Member
5. Prof. Y. S. Bhorkade- Member
6. Prof. M. V. Dhapre – Member
7. Dr. S. B. Donde- Member
8. Prof. N. V. Kharat- Member
9. Prof. Deepesh More – Member
10. Dr. Paurva Yadav- Member
11. Prof. Akshata Nayak- Member
12. Prof. P. S. Kadam- Member
13. Prof. Pooja Kamble – Member
14. Dr. S. B. Sonawale – PG Sub-Committee Member
15. Dr. D. S. Manwar – PG Sub-Committee Member
16. Dr. Jyoti Mundhe - PG Sub-Committee Member



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The meeting was presided over by Chairman and Principal, Dr. D. V. Pawar. Meeting commenced with welcome address by Coordinator, Dr. P. C. Thomas, followed by introductory remarks of Chairman. After Chairman's brief address, the agenda of the meeting as per the notice dated 05/07/2022 was taken for consideration as detailed under:

Agenda:

1. To present and approve the First Year UG and PG Evaluation pattern for the academic year 2022-23.

The Joint coordinator of Examination Cell, Prof. Siddhesh S. Kadam presented the First Year UG and PG Examination pattern for the academic year 2022-23. After due deliberation and discussion the same was approved as detailed under:

EXAMINATION PATTERN UNDER AUTONOMY:

Assigning Course wise Credit: Steps for Implementation

We have introduced 40:60 in all Aided and Unaided courses under autonomy.

The Credits are defined in terms of the learner's time spent in hours which are divided into two parts such as face to face instructions and Notional. The value of a particular course can be measured in number of Credit Points. The value of One Credit is equal to 15 learning hours.

The scheme of Examination shall be divided into two parts: Continuous Internal assessment (CIA) and External assessment (Semester End Examination (SEE)). Internal Assessment includes Class Tests & Assignments/Projects.

Continuous Internal Assessment	Semester End Examination	Total (for each course or head of passing)
40 %	60 %	100 %

The total credits to be earned by learners to achieve Undergraduate Program degree shall be 120 Credits and for Postgraduate it will be 96 credits.

Program	Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Total Credits
UG ARTS	15	15	22	22	22	24	120
UG COMMERCE	20	20	20	20	20	20	120
UG SCIENCE	20	20	20	20	20	20	120
Postgraduate	24	24	24	24	-	-	96

SCHEME OF EXAMINATION:

The Scheme of Examination shall be divided into two components: Continuous Internal Assessment (CIA) and External Assessment (Semester End Examination) for each course of the program.

For each course, there is a passing minimum for internal Assessment as 40% (16 out of 40), for External/Semester End Examination 40% (24 out of 60) and overall, 40% (40 out of 100).



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The marks will be given for all examinations, and they will be converted into grade points. The semester-end, final grade card will have marks, credits, grades, grade points, SGPA and CGPA.

Sr. No.	Undergraduate Internal Evaluation type	Marks
1	CIA-1: Class Assignment- (Tutorial/ Case Study/ Project/ Presentations/ Group Discussions/ Industrial Visit/ Social Activity/ Camp/ Drill)	20
2	CIA-2: Class Test (Fill in the Blanks (5), True or False (5) & Answer the following (10))	20

IMP NOTE:

- 1) There will be combined passing for the Continuous Internal Assessment (CIA-1 + CIA-2).
- 2) If students fail to attend **EITHER** class test **OR** submit assignment/project, he/she will be marked absent. NO ADDITIONAL EXAM will be conducted for such students. Under special circumstances (as per university norms), Additional Exam may be conducted with the permission of Principal.

Sr. No.	Postgraduate Internal Evaluation type	Marks
1	CIA: Project/Seminar	40

UG PRACTICAL EVALUATION:

Practical (Internal Assessment)	Practical (External Assessment)	Practical (TOTAL)
40 %	60 %	100 %

Sr. No.	Undergraduate Practical Internal Evaluation:	Marks
1	Short Experiment/Field Trip/Excursion/Industrial Visit Report	15
2	Journal	5

Sr. No.	Undergraduate Practical External Evaluation:	Marks
1	Experiment/s	25
2	Viva	5

External Examination for Theory Courses:

The Semester End Examination (external component) of 60% for each course will be as follows:

- i) Duration: 2 Hours
- ii) Theory Question Paper Pattern:
 1. Each Question Paper will be of maximum 60 marks.
 2. There shall be four/five questions covering the entire syllabus.



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- All questions shall be compulsory with internal choice within the questions. Questions may be subdivided into sub-questions (a), (b), (c) and so on.
- The allocation of marks should correspond to the weightage of the topic and the marks should be equally distributed for all units.
- Detailed Question paper pattern will be given by each BoS.
- 3 sets of Question papers per Course are required to be submitted in 'Ready to Print' format on the Email IDs generated by the Exam Cell.

PASSING NORMS:

- To pass a Theory Course, a student is required to obtain a minimum of 40% of the total marks. There will be separate heads of passing for Internal Assessment (16 out of 40) and Semester End Examination (24 out of 60).
- If a student fails to secure the required minimum 40% of the total marks or was absent at one or more of the assessments per semester, that student will have to re-appear for the component in which he/she has failed, at the next same (even/odd) semester.
- In science faculty, to clear Practical Examination, a student is required to secure a minimum of 40% of the total marks allotted for the practical in the said course.
- If a student fails to secure the required minimum 40% of the total marks or remained absent for the practical examination in odd (even) semester then such student will have to re-appear for the Practical Examination in the subsequent even (odd) semester examination. While appearing for the practical examination as Ex-student, he/she should produce his/her practical book (Journal) of the Year of Enrollment.

PERFORMANCE GRADING

The performance grading of the learners shall be on the TEN point ranking system as under:

% of marks obtained	Grade point	Grade	Performance
80 and above	10	O	Outstanding
70 - 79.99	9	A+	Excellent
60 - 69.99	8	A	Very Good
55 - 59.99	7	B+	Good
50 - 54.99	6	B	Above Average
45 - 49.99	5	C	Average
40 - 44.99	4	D	Pass
Less than 40	0	F	Fail



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The performance grading shall be based on the aggregate performance of Continuous Internal Assessment (CIA) and Semester End Examination (SEE).

Overall Grade Table		
GPA	Grade	Performance
10	O	Outstanding
9.0-9.99	A+	Excellent
8.0-8.99	A	Very Good
7.0-7.99	B+	Good
6.00-6.99	B	Above Average
5.00-5.99	C	Average
4.00-4.99	D	Pass

All the registered students shall be given a mark sheet after the completion of each Semester. This will indicate the Letter Grade and Credits earned. It will show the details of the Course (Course Code, Title, No. of Credits, and Grade Earned etc.) Credits earned SGPA, and CGPA. Grade (10 point scale) Marks out of 100.

PASSING STANDARDS:

FY to SY PROMOTION Rules FOR ARTS, COMMERCE & BSC IT COURSES

A) Promote from FY to SY

1. If FY SEM 1 & FY SEM 2 All Subjects Pass

OR

2. If FY SEM 1 - 2 KTs & FY SEM 2 - 2 KTs (Only 2 KTs allow in each SEM)

B) Don't Promote from FY to SY

If 3 KTs or more than 3 KTs in FY SEM 1

OR

If 3 KTs or more than 3 KTs in FY SEM 2 (Only 2 KTs allow in each SEM)

SY to TY PROMOTION Rules FOR ARTS, COMMERCE & BSC IT COURSES

A) Promote from SY to TY



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1. If FY & SY (SEM 1, SEM 2, SEM 3 & SEM 4) All Subjects PASS

OR

2. If FY SEM 1 - 2 KT's & FY SEM 2 - 2 KT's (Only 2 KT's allow in each SEM) AND SY SEM3 & SY SEM4 - All Subjects Pass

OR

3. If FY SEM 1 & FY SEM 2 - All Subjects Pass AND SY SEM3 - 2 KT's & SY SEM4 - 2 KT's (Only 2 KT's allow in each SEM)

IMP- Either FY or SY must be clear

B) Don't Promote from SY to TY

1. If 3 KT's or more than 3 KT's in FY SEM 1 OR FY SEM 2 OR SY SEM 3 OR SY SEM 4 (Only 2 KT's allow in each SEM)

2. **Cross KT** – If students have KT in FY also and SY also (any SEM)

E.g.: FY SEM 1 & SY SEM 3

OR FY SEM 1 & SY SEM 4

OR FY SEM 2 & SY SEM 3

OR FY SEM 2 & SY SEM 4

FY to SY PROMOTION Rules FOR BSC Plain, BSC CS & BSC BT COURSES

A) Promote from FY to SY

1. If FY SEM 1 & FY SEM 2 All Subjects Pass

OR

2. If FY SEM 1 - 3 KT's & FY SEM 2 - 3 KT's (Only 3 KT's allow in each SEM)

B) Don't Promote from FY to SY

If 4 KT's or more than 4 KT's in FY SEM 1

OR

If 4 KT's or more than 4 KT's in FY SEM 2 (Only 3 KT's allow in each SEM)

SY to TY PROMOTION Rules FOR BSC Plain, BSC CS & BSC BT COURSES

A) Promote from SY to TY

1. If FY & SY (SEM 1, SEM 2, SEM 3 & SEM 4) All Subjects PASS

OR

2. If FY SEM 1 - 3 KT's & FY SEM 2 - 3 KT's (Only 3 KT's allow in each SEM) AND SY SEM3 & SY SEM4 - All Subjects Pass

OR

3. If FY SEM 1 & FY SEM 2 - All Subjects Pass AND SY SEM3 - 3 KT's & SY SEM4 - 3 KT's (Only 3 KT's allow in each SEM)

IMP- Either FY or SY must be clear



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B) Don't Promote from SY to TY

1. If 4 KT's or more than 4 KT's in FY SEM 1 OR FY SEM 2 OR SY SEM 3 OR SY SEM 4 (Only 3 KT's allow in each SEM)

2. **Cross KT** – If students have KT in FY also and SY also (any SEM)

E.g.: FY SEM 1 & SY SEM 3

OR FY SEM 1 & SY SEM 4

OR FY SEM 2 & SY SEM 3

OR FY SEM 2 & SY SEM 4

All PG Programs are integrated for a period of two years. All first year PG students irrespective of his/her passing status shall be promoted to second year.

2. To consider the approval of Examination planner for the First term of academic year 2022-23.

The Examination planner for the First term of academic year 2022-23 was also presented by Joint coordinator. After due discussion the same was approved as detailed below.

REGULAR SECOND YEAR TENTATIVE DATES:

No.	Tentative Scheduled Dates	Exams	Class
1	18-JUL-2022 TO 22-JUL-2022	SY First CIE [1 st TERM] - ONLINE	SYBA, SYBCOM, SYBSC, SYCS, SYIT, SYBT, SYBAF, SYBMS, SYBAMMC
2	22-AUG-2022 TO 25-AUG-2022	SY SF-Internal Exams [25 Marks] – Second CIE - OFFLINE	SYCS, SYIT, SYBT, SYBAF, SYBMS, SYBAMMC
3	22-AUG-2022 TO 25-AUG-2022	SYBSC [Mathematics - Internals] - Second CIE – OFFLINE	SYBSC [Mathematics]
4	22-AUG-2022 TO 25-AUG-2022	SY Second CIE [1 st TERM] - ONLINE	SYBA, SYBCOM, SYBSC
5	26-AUG-2022 TO 30-AUG-2022	SY Foundation Course Projects Submissions	SYBA, SYBCOM, SYBSC
6	26-SEPT-2022 TO 04-OCT-2022	Practical(Regular SEM III)	SYBSC, SYCS, SYIT, SYBT



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7	07-OCT-2022 TO 18-OCT-2022 [SEM IV starts from 06-NOV-2022]	Theory (Regular SEM III)	SYBA, SYBCOM, SYBSC, SYCS, SYIT, SYBT, SYBAF, SYBMS, SYBAMMC
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REGULAR THIRD YEAR TENTATIVE DATES:

No.	Tentative Scheduled Dates	Exams	Class
1	18-JUL-2022 TO 22-JUL-2022	TY First CIE [1 st TERM] - ONLINE	TYBA, TYBCOM, TYBSC, TYCS, TYIT, TYBT, TYBAF, TYBMS, TYBAMMC
2	22-AUG-2022 TO 25-AUG-2022	TY SF-Internal Exams [25 Marks] - Second CIE – OFFLINE	TYCS, TYIT, TYBT, TYBAF, TYBMS, TYBAMMC
3	22-AUG-2022 TO 25-AUG-2022	TYBSC [Mathematics - Internals] - Second CIE – OFFLINE	TYBSC [Mathematics]
4	22-AUG-2022 TO 25-AUG-2022	TY Second CIE [1 st TERM] - ONLINE	TYBCOM, TYBSC
5	BEFORE 30-SEP-2022	TYBA PAPER 6 & 9 Projects	TYBA
6	07-OCT-2022 TO 18-OCT-2022	Practical(Regular SEM V)	TYBSC, TYCS, TYIT, TYBT
7	09-NOV-2022 TO 15-NOV-2022 [SEM VI starts from 16-NOV-2022]	Theory (Regular SEM V)	TYBA, TYBCOM, TYBSC, TYCS, TYIT, TYBT, TYBAF, TYBMS, TYBAMMC

REGULAR FIRST YEAR TENTATIVE DATES [AUTONOMOUS]

No.	Tentative Scheduled Dates	Exams	Class
1	01-AUG-2022 TO 05-AUG-2022	FY First CIA [FIRST TERM] ASSIGNMENT ALLOCATION (INDIVIDUAL)	FYBA, FYBCOM, FYBSC, FYCS, FYIT, FYBT, FYBAF, FYBMS, FYBAMMC



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2	17-AUG-2022 TO 24-AUG-2022	FY Second CIA [FIRST TERM] CLASS TEST - OFFLINE	FYBA, FYBCOM, FYBSC, FYCS, FYIT, FYBT, FYBAF, FYBMS, FYBAMMC
3	26-SEPT-2022 TO 30-SEPT-2022	FY First CIA [FIRST TERM] ASSIGNMENT SUBMISSION	FYBA, FYBCOM, FYBSC, FYCS, FYIT, FYBT, FYBAF, FYBMS, FYBAMMC
4	16-NOV-2022 TO 26-NOV-2022	Practical(Regular SEM I)	FYBSC, FYCS, FYIT, FYBT
5	29-NOV-2022 TO 09-DEC-2022 [SEM II starts from 12-DEC-2022]	Theory (Regular SEM I)	FYBA, FYBCOM, FYBSC, FYCS, FYIT, FYBT, FYBAF, FYBMS, FYBAMMC

2021-22 & PREVIOUS BATCHES ATKT EXAM TENTATIVE DATES:

No.	Tentative Scheduled Dates	Exams	Class
1	01-AUG-2022 TO 10-AUG-2022	Theory + Practical – ATKT FORM FILLING [SEM I, II, III, IV, V, VI] [100 marks pattern(CURRENT) + 7525 marks pattern(OLD)]	FIRST YEAR KT Students SECOND YEAR KT Students THIRD YEAR KT Students [2021-22 batch & previous batches]
2	16-SEPT-2022 TO 01-OCT-2022 [NOTE: Timetable will be prepared ONLY for SUBJECTS applied by ATKT students][2:30PM TO 5:30PM]	Theory (ATKT)[SEM I, II, IV, VI] [100 marks pattern(CURRENT) + 7525 marks pattern(OLD)]	FIRST YEAR KT Students SECOND YEAR KT Students THIRD YEAR KT Students [2021-22 batch & previous batches]
3	07-OCT-2022 TO 18-OCT-2022 09-NOV-2022 TO 15-NOV-	Theory (ATKT SEM III) [with current batch Regular Students] Theory (ATKT SEM V)	FIRST YEAR KT Students SECOND YEAR KT Students THIRD YEAR KT Students [2021-22 batch & previous



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	2022	[with current batch Regular Students]	batches]
4	17-OCT-2022 TO 20-OCT-2022	ATKT Practical Exams [SEM I, II, III, IV, V, VI]	FIRST YEAR KT Students SECOND YEAR KT Students THIRD YEAR KT Students [2021-22 batch & previous batches]

POST GRADUATE TENTATIVE DATES:

No.	Tentative Scheduled Dates	Exams	Class
1	26-SEPT-2022 TO 30-SEPT-2022	PART I + II CIA [FIRST TERM] PROJECT ALLOCATION	MA[ENG, ECO, POL. SC.] MSC[CHEM, ZOO, CS, IT, DATA SC.]
2	26-SEPT-2022 TO 30-SEPT-2022	PART I + II [FIRST TERM] CLASS TEST - ONLINE	MA[ENG, ECO, POL. SC.] MSC[CHEM, ZOO, CS, IT, DATA SC.]
3	17-OCT-2022 TO 20-OCT-2022	PART I + II First CIA [FIRST TERM] PROJECT SUBMISSION	MA[ENG, ECO, POL. SC.] MSC[CHEM, ZOO, CS, IT, DATA SC.]
4	28-NOV-2022 TO 01-DEC-2022	PART I Practical(Regular SEM I)	MA[ENG, ECO, POL. SC.] MSC[CHEM, ZOO, CS, IT, DATA SC.]
5	05-DEC-2022 TO 08-DEC-2022	PART II Practical(Regular SEM III)	MA[ENG, ECO, POL. SC.] MSC[CHEM, ZOO, CS, IT, DATA SC.]
6	09-DEC-2022 TO 13-DEC-2022	PART I Theory (Regular SEM I)	MA[ENG, ECO, POL. SC.] MSC[CHEM, ZOO, CS, IT, DATA SC.]
7	14-DEC-2022 TO 17-DEC-2022	PART II Theory (Regular SEM III)	MA[ENG, ECO, POL. SC.] MSC[CHEM, ZOO, CS, IT, DATA SC.]



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3. Any other matter/s with the permission of chair.

Since no matter was to be discussed under any other matter/s with the permission of chair, meeting concluded at 2.30 PM with vote of thanks proposed by Dr. M. S. Jog.

Dr. P. C. Thomas

Coordinator, EXAMINATION CELL