

DECCAN EDUCATION SOCIETY'S  
KIRTI M. DOONGURSEE COLLEGE OF ARTS, SCIENCE AND COMMERCE (AUTONOMOUS),  
DADAR (W), MUMBAI-400028.

MINUTES OF BOARD OF STUDIES MEETING

The first meeting of Board of Studies in BOTANY was held online on 4<sup>th</sup> August 2022 at 4.00 PM on Microsoft Teams Platform.

Following members were present in the meeting:

1. Prin. Dr. Shankar Laware.
2. Prof. Dr. Subhash Ahire
3. Prof. Dr. Nitin Labhane
4. Mr. Mukul Bandiwadekar
5. Mr. Suyash Singh
6. Mr. Sudesh Desai
7. Dr. Vandana Sathe - Chairperson
8. Dr. P.C. Thomas
9. Dr. Smita Jadhav
10. Dr. Mamta Bodele
11. Dr. Urmila Sarkar

Apology for the absence of no one has been recorded.

The meeting transacted following agenda:

**AGENDA:**

**Item 1:** To adopt the Existing Syllabus of University of Mumbai for the subject of BOTANY at First Year level of UG / PG, proposed for the academic year 2022-23.

**Item 2:** To discuss and confirm the Evaluation Pattern of First Year UG / PG in the subject of BOTANY from the academic year 2022-23. Evaluation Pattern: External Evaluation 60% and Internal Evaluation 40%

**Item 3:** To discuss and confirm the Question Paper Pattern of First Year UG / PG in the subject of BOTANY from the academic year 2022-23

**Item 4:** Any other matter/s with the permission of Chair

At the outset, Dr. Vandana Sathe, Chairperson of the meeting introduced and welcomed all esteemed BOS members. Chairperson requested Prof. Smita Jadhav (Secretary, BOS) to place the agenda for discussion and deliberation.



*V.S.*  
Head,  
Department of Botany  
Kirti College, Dadar.

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1. **To adopt the Existing Syllabus of University of Mumbai for the subject of BOTANY at First Year level of UG / PG, proposed for the academic year 2022-23.**

Since syllabus was sent to the members in advance, Prof. Dr. P. C. Thomas requested the members to consider it as presented and sought their suggestions and recommendations.

After detailed discussion and deliberations, it was resolved to adopt the syllabus to be presented in the next Academic Council meeting.

Approved unanimously.

Proposed by: Dr. Shankar Laware

Seconded by: Mr. Suyash Singh

2. **To discuss and confirm the Evaluation Pattern of First Year UG / PG in the subject of BOTANY from the academic year 2022-23. Evaluation Pattern: External Evaluation 60% and Internal Evaluation 40%**

Evaluation Pattern which consists of External Marks – 60% & Internal Marks – 40% at the First Year UG / PG from the academic year 2022-23 was presented and sought members' suggestions and approval.

After due deliberations, it was resolved to adopt the proposed Evaluation Pattern of External Marks – 60% & Internal Marks – 40% at the First Year UG / PG from the academic year 2022-23 to be presented in the next Academic Council meeting.

Approved unanimously.

Proposed by: DR. Subhash Ahire

Seconded by: Mr. Mukul Bandiwadekar


During the discussion regarding Evaluation Pattern, it was suggested that to specify the scheme for the passing standard w.r.t. internal and external components of evaluation pattern. It was also suggested to mention whether both CIA- 1 and CIA-2 are compulsory for a learner to clear the internal evaluation of theory. And also would there be any additional evaluation method available for a learner, if he/she misses any one CIA component (CIA-1 or CIA-2)

A resolution on the aforesaid suggestion would be finalized/passed as ordinances for evaluation pattern in the forthcoming academic council meeting and the same would be conveyed to the members in the next BOS meeting

3. **To discuss and confirm the Question Paper Pattern of First Year UG / PG in the subject of BOTANY from the academic year 2022-23.**

After the approval of Evaluation Pattern, the Question Paper Pattern of First Year UG / PG for the academic year 2022-23 was presented and sought members' suggestions and approval.



  
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After due deliberations, it was resolved to adopt the proposed Question Paper Pattern of First Year UG / PG for the academic year 2022-23 to be presented in the next Academic Council meeting.

Approved unanimously.

Proposed by: Dr. Nitin Labhane

Seconded by: Mr. Sudesh Desai

**4. Any other matter/s with the permission of Chair.**

No matter was raised under AOM.

The Secretary, Prof. Smita Jadhav presented the Minutes of the meeting.

Minutes Read and Passed


Proposed by: Dr. Nitin Labhane

Seconded by: Mr. Suyash Singh

At 5.15 AM/PM meeting concluded with Vote of thanks proposed by the Secretary.



**CHAIRPERSON**  
Board of Studies in BOTANY



**Head,**  
Department of Botany  
Kirti College, Dadar.