



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	KIRTI M. DOONGURSEE COLLEGE
Name of the head of the Institution	D V Pawar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	022-62764501
Mobile no.	9819212780
Registered Email	principal@kirticollege.org
Alternate Email	drdvpawar@rediffmail.com
Address	Kashinath Dhuru Road Off Veer Savarkar Marg Dadar West
City/Town	MUMBAI
State/UT	Maharashtra
Pincode	400028

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		MATHEW SAMUEL			
Phone no/Alternate Phone no.		02225600857			
Mobile no.		9820256125			
Registered Email		iqackirti2018@gmail.com			
Alternate Email		mathsam62@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://kirticollege.edu.in/wp-content/uploads/2024/10/aqar_report18-19.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://kirticollege.edu.in/wp-content/uploads/2024/05/ACADEMIC_CALENDAR_2019_20.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	86.5	2004	16-Sep-2004	15-Sep-2009
2	A	3.32	2011	30-Nov-2011	29-Nov-2016
3	A	3.39	2017	12-Sep-2017	11-Sep-2022
6. Date of Establishment of IQAC			15-Nov-2004		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
SEMINAR - MOOCs	27-Apr-2020 2	3000
Workshop - Resume writing	24-Feb-2020 5	58
Seminar - Marathi	25-Feb-2020 7	52
SRUJAN	14-Jan-2020 5	2500
IPR workshop	15-Feb-2020 7	65
FDP - Content Creation	11-Jan-2020 8	41
CAS	04-Oct-2020 8	8
Orientation Programme	05-Aug-2019 2	1000

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount	50000
Year	2020

12. Significant contributions made by IQAC during the current year(maximum five bullets)

5. the Academic festival Srujan is an academic festival that uses workshops, seminars, lectures and other methods to encourage students academically by gaining additional insights into their subjects

1. The second part of CAS was conducted in October 2019 in which 9 teaching staff were successfully promoted to their next stages.

2. An MOU with the NGO Climate Reality project, India, was successfully implemented. An environment Committee of Kirti College was formed under whose aegis a number of workshops, seminars, symposia, etc. on climate change, environment sustenance and green campuses were organised for various schools and colleges in collaboration with DE Society and Climate Reality Project.

3. The college sought permission for PG courses in English, Economics, Political Science and Data Science after which the University sent a committee for scrutiny. Permission was granted in this academic year

4. IQAC successfully organised a FDP on Digital content creation for education, A workshop on IPR and a seminar on MOOCs and another seminar in Marathi on the form and distinctiveness of Tribal Literature

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To conduct the second phase of CAS	9 teaching staff were successfully promoted to their next stages on 04/10/2019
Introducing PG courses in the institution	Permission for PG courses in English, Economics, Political Science and Data Science was requested after which the University sent a committee for scrutiny. Permission was granted in this academic year
Workshop on MOOCs	IQAC organized a two hour online workshop on Massive Open Online Courses (MOOCs), on April 24/04/2020 by Dr. Sameer Sahasrabuddhe in which round 3000 participants all over India participated.
Workshop on IPR	A full day IPR workshop "IPR - A

	Prerequisite In Higher Education And Research" was conducted on 15th February 2020 There were three technical sessions 1. Property Rights In India: Rules and Regulations by Dr. Dinesh P. Patil 2. Why to File Patent?: by Dr. Bhushan Chaudhari 3. Patent Filing and Procedure in India by Ms Sandhya Kothari
SRUJAN	Srujan is an academic festival conceived last year in which various departments conducted learner based programmes like workshops, seminars, quizzes, surveys, lectures, etc. over various dates between September 2019 to January, 2020
Orientation for FY students	The orientation programme of First Year students of Commerce, Arts and Science faculties were held on 5th , 6th and 07th August 2019 respectively. Students were 1. introduced to DE Society and Kirti College 2. given an in-depth understanding of the course credits and examination pattern of the CBC system. 3. informed about the various extra-curricular and co-curricular activities conducted in college 4. introduced to the various cells and committees beneficial to them.
Conducting an Academic Audit by University of Mumbai	The college submitted itself for an Academic Audit by completing and submitting the proforma on January 2020. Due to the subsequent lock down the Audit could not be conducted
Feedback of stakeholders	Feedback from stakeholders viz. students, parents, teachers and alumni based on curriculum was conducted online using ERP system. Responses were collected within the specified schedule and a consolidated format with graphical representation were created
Organising an Alumni Meet	Kirti college Alumni meet was organised on 22nd February 2020. More than 25 retired teachers and nearly 800 alumni attended this mega meet
Organising workshops\seminars	1. A Workshop on "Resume Writing and Interview Techniques" was organised for TY students by Career Counselling Cell in two parts on 24th February,2020 and 28th February 2020 2. A state level seminar on Dalit literature by Marathi Department was held on 25th February. Titled "Tribal literature - its form and distinctiveness" (???????) ?????????????????? ?????? ??? ??????????????) the main speakers were Dr. Vikram

Chaudhari, Dr. Sanjay Lokhare, Dr. Vinod Kumre, and Dr. Dr. Tukaram Rongte. 3. Department of CS and IT organised seminars on (i) Introduction to Data Science and Machine Learning" on 07th Jan 2020 (ii) "Ethical Hacking" and its applications on 18th Jan 2020

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
CDC	22-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

No

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The functions of the MIS are performed by the Institutional ERP system. Digitising work processes and automating the education system improves the operational efficiency and empowers the management with data documentation, report generation and data retrieval. The college has implemented ERP solutions for automating different processes from 2017, initially with the Governing Education Management System (GMS) owned by Persistent Systems and then migrated to the more comprehensive "College Management System(CMS)" owned by MasterSoft in 2019. Some of the applications of the ERP include Student Admission and Support • Admissions of all UG and PG students, are done online through the ERP system based on University norms • Records of all the students enrolled includes their personal details like adhaar card number, photograph, signature, gender, caste, economical status, contact information besides their class and course details. • Fees are strictly paid online. ERP keeps a report these fee details. • Details of Subject

combinations along with seat availability especially in Science courses stored by ERP help in smooth functioning of admissions. • Merit list of the students based on rules and regulations as per the Govt. / University / college norm are created by the admission module of the ERP • Divisions are allocated, Roll numbers are assigned and I Cards are generated and printed. Examination • All forms for all regular and ATKT examinations and the examination fees are accepted online through ERP. • ERP passes information to students through messages sent on their mobile phones. • Schedule of examinations and generating daily seating arrangements are managed • Records of marks of internal evaluation/project/unit test, practical, semester examinations are maintained. • Revaluation forms and fees are collected through ERP. • All records of number of students who appeared for any examination and their results are stored year wise. • Generation of hall tickets, ledgers, grade card, and printing of grade cards declaration of results. Administration module: ERP maintains data related to all the teaching and nonteaching staff , their service books, promotion records, seniority etc. and their total emoluments and the records of their provident fund are maintained by ERP. It also stores information regarding workshops/seminars/conferences attended and organized, research paper published, research students guided, consultancy, contribution to university, college administration, etc.by the teaching and nonteaching staff. Evaluation: Feedback of students related to curriculum and infrastructure are conducted and stored by ERP.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

. Kirti College currently runs bachelor programmes in Arts, Science and Commerce under the aided and self-finance sections. In the self - finance section, bachelor degree programmes are conducted in Biotechnology, Computer

Science, Information Technology, Accounting and Finance , Mass Media and Management Studies. Post graduate programmes are conducted in Computer Science and Information Technology. Departments of Zoology and Chemistry have both Masters and Ph. D. programmes. Every academic year begins with the Principal's address to the staff where previous year's outcomes and achievements and current goals are discussed. Then time table committee distributes the timetable for theory and practicals to every department. The Heads of departments distribute syllabi to teachers according to their specialization. All programmes run in the college follow syllabi prescribed by University of Mumbai. The University has adopted the Choice Based Credit System (CBCS) for UG and PG programmes of Arts, Science and Commerce faculties since year 2018-19. An academic year is divided into two semesters. Second year (Semester III) and final year (Semester V) classes commence within a week of college reopening after summer vacations. The first year (Semester I) classes begins after completion of the admission process, usually a month after college reopens. After compiling information received from all Departments and committees, an academic calendar is prepared at the beginning of the year by IQAC highlighting tentative period of examinations, academic, curricular and co-curricular activities, departmental festivals, and other important events like Founders Day, vacations, etc. for the year. An orientation for first year students for all the programmes is conducted in the month of August for each programme. Students are introduced to the institution and made aware about the examination system, general rules and regulations and various committees, cells functional in the college. Lectures are delivered as per schedule. Heads of departments take responsibility of completion of syllabus from his or her team within the time schedule. Extra lectures or practicals are conducted as per need. Usually departments substitute teachers on leave by another teacher so that lectures are not left vacant. Some departments conduct remedial lectures for weak students. Bridge courses are conducted by a few departments to impart basic knowledge of advanced courses. Whenever the syllabus is revised, teachers attend syllabus revision workshops and training programmes. Staff and Students have open access to the central library which has a rich and diverse collection of reference books, text books, journals, magazines, research publications, etc. Some of the departments have departmental libraries. Library has made Inflightnet (e-content) available for teachers. For effective curriculum delivery, the institution provides facilities of ICT and smart-boards. Field visits and industrial visits are conducted by some departments. Other departments assign projects or conduct workshops. Seminars, lectures, etc. are organised to augment teaching. The staff is also encouraged to attend various FDP programs to learn new skills or information. College conducted its academic festival called 'Srujan' which means creativity, in which departments organised guest lectures, workshops, etc. focusing on their subject areas.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Training Programme in English to Employability (Times of India and British Council) (Dept of Zoology)	NIL	12/12/2019	48	To inculcate fluency in communication in English Language	Communication skills in English

Python and Machine Learning Bootcamp (Dept of CS and IT)	NIL	13/03/2020	4	Focus on employability	Advance Excel, Python, AI, ML and Data Science
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	Information Technology	26/07/2019
MSc	Zoology	26/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	20	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Computer Science & Information Technology	226
BMS	Management Studies	44
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from stakeholders viz. students, parents, teachers and alumni was conducted online using the ERP system. Responses were collected within the specified schedule and a consolidated format with graphical representation were created for analysis by the management and departments. Student's feedback on teachers was conducted at the end of semester. They were probed on the timely completion of syllabi, employing ICT skills, solving difficulties during lectures, etc. Anonymity is maintained. Suggestions related to teaching - learning process were invited. This feedback analysis was made available in consolidated pdf format to Principal and Heads of Departments for further analysis and subsequent improvement. Student's also gave feedback on curriculum. Questions concerning syllabus in regards to knowledge content, load per semester, amount of syllabus completed, level of interest generated by teachers, examination system, compatibility with industrial requirements, etc. were included. An analysis of this feedback shows that students are satisfied with curriculum delivery and infrastructural facilities available including libraries and laboratories. A feedback on programme curriculum was obtained from teachers of every department. Their responses about finishing the given syllabus within the given time frame, availability of reference material, overall rating of subject content, bridging the gap between academics and industrial requirements were noted. This feedback would help the Board of Studies of respective subjects in improvisation of the syllabus content. Alumni feedback on curriculum was taken from students who graduated recently. Questions pertaining to depth of syllabus, extent to which it is covered, quality and relevance of the course especially relating to job and future aspirations, applicability to real life situations, inspiration for higher education or research in the given field, etc. were asked and their responses reveal that they were quite satisfied with the curriculum design and implementation. Parent's feedback on curriculum helps college authority to know whether their wards are satisfied with facilities such as library - in terms of availability of text books, reference books etc., ambience of college for effective delivery of academic programmes, relevance of course with future aspirations, development of the ward's personality, etc. It is based on this feedback that IQAC along with all the departments ensures that quality programmes like guest lectures, workshops, seminars, etc. are held to supplement existing curriculum through knowledge based resources.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	CHEMISTRY	20	18	18
BSc	INFORMATION TECHNOLOGY	306	364	268
BSc	COMPUTER SCIENCE	306	369	257
BSc	BIO-TECH	105	139	95
BMS	MANAGEMENT STUDIES	216	337	186
BA	BAMMC	216	248	186
BCom	ACCOUNT AND FINANCE	216	317	209
BSc	SCIENCE	720	442	442

BCom	COMMERCE	1080	1386	989
BA	ARTS	1080	805	805
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3437	138	67	Nil	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
67	35	5	11	6	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Though we do not have a formal mentoring system in place, a lot of effort is taken by teachers in aiding a student's academic and future growth • Some of the departments conduct periodic tests. • Bridge Course is conducted by some departments. • Remedial lectures are conducted for weaker students. • Students are guided for Competitive Examinations, Intercollegiate events and National level competitions. • Students are mentored for participation in the research programmes like Avishkar. • Teachers counsel students on issues like examination stress and advise them on health related matters • Yoga sessions are conducted for students to help them to concentrate better • Workshops, Seminars, sessions and interaction with experts from the industry exposes students to current market requirement and design their career paths. • Guidance for foreign education • Guidance from ex-students working in the industries aligns them with the needs of the industries. • Aptitude test is conducted for all the students. Group discussions and interviews are carried out at departmental and committee level (conducting workshop) to prepare students for the interviews

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3437	67	1 : 51

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
111	67	44	11	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized
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	international level		bodies
2019	Nil	Nil	Nil
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	1S01121	1	02/01/2020	07/03/2020
MSc	1S01122	2	25/09/2020	Nil
MSc	1S01123	3	13/12/2019	20/03/2020
MSc	1S01124	4	10/10/2020	14/12/2020
BSc	42300001	1	30/11/2019	03/01/2020
BSc	423000012	2	Nil	01/07/2020
BSc	42300001	3	25/11/2019	03/01/2020
BSc	42300001	4	Nil	06/07/2020
BA	12300001	1	30/11/2019	03/01/2020
BA	12300001	2	Nil	01/07/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As our college is an affiliate college, we follow the criteria of examination and evaluation prescribed by University of Mumbai. Students are notified about internal evaluation mechanism in the beginning of the year during orientation programs and details are given to them through ERP. The department of Computer Science and Information Technology conduct online internal examinations for students of First/Second and Third year. Weekly tests are conducted for T. Y. B. Sc. students by Zoology department. Departments of BMS and BAF conduct power point presentations along with mandatory written exams for internals. BMM Department conducts various presentations, assignments, cyclic tests and internal tests of 20 marks for continuous evaluation. For all final year BA exams continuous interaction with students take place for project assignment and presentation. Besides, the Rural Development department conducts field visits and residential camps for the students as part of experiential learning activities. Students make a report of the experience they get during visits to villages and agricultural research centers and a viva voce test forms a part of the internal assessment for all the FY, SY and TYBA students as per the University rules. 5 marks are allotted to attendance and class room participation in the class for internal evaluation by University for Foundation Course, hence we encourage students to participate in debate activity and make presentations of their assignment in the class. Moreover, in Foundation Course, case-study based project assignments are undertaken with continuous interaction between the teacher and learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar of college adheres to the academic calendar of Mumbai University. The calendar displays dates of orientation programme organized by

IQAC along with Examination Committee for first year students in which the examination pattern of Choice Based Grading system is explained in detail. The tentative schedule of Academic festival SRUJAN, Founders day, Annual day, Kirti Karandak, departmental festivals are marked besides holidays and vacations given by university. The academic calendar displays a tentative examination schedule for the year. All examinations are conducted by college on behalf of University. Schedule for semester 5 and 6 examinations is given by University and accordingly college examination committee revises examination schedule of first year, second year and internal examinations. Examination Committee plans, executes and controls conduct and evaluation of both internal and external examinations. All circulars and notices of examinations are displayed on notice boards and also through the ERP system. Examination schedule is displayed for each semester with details like date of submission of project assignment, conduct of internal evaluation and submission of results, besides schedule of paper setting, Central Assessment Programme, moderation, results, revaluation, etc. Additional Examinations are also scheduled within the stipulated time prescribed by the university, for students who do not appear for regular examinations on medical grounds or for representing the college / university in sports, Cultural, NSS, NCC or Sports conducted by recognized bodies. ATKKT examinations are also scheduled prior to or along with the regular examinations at the end of each semester.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://kirticollege.edu.in/program-course-program-specific-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
42300001	BSc	CHEMISTRY	57	53	92.98
42300001	BSc	STATISTICS	10	9	90
42300001	BSc	MATHEMATICS	8	8	100
42300001	BSc	PHYSICS	5	5	100
42300001	BSc	BOTANY	20	17	85
42300001	BSc	ZOOLOGY	22	22	100
12300001	BA	MARATHI	10	10	100
12300001	BA	HISTORY	18	17	94.44
12300001	BA	HINDI	11	11	100
12300001	BA	ECONOMICS	28	26	92.85

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://kirticollege.edu.in/wp-content/uploads/2024/10/merged-1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	1	University of Mumbai	1.3	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Symposium on Intellectual Property Rights: A prerequisite in Higher Education and Research	IQAC	15/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	00
International	Botany	6	5.23
International	Geography	1	2.39
International	Rural Development	1	6.62
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
Accountancy	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	nil	nil	2019	0	nil	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	2019	Nil	Nil	nil
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	42	101	48	79
Presented papers	19	35	1	13
Resource persons	1	3	Nil	4
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Voters ID Survey	BMC Mumbai	Nil	20
Oath for Anti-Tobacco Awareness	NSS Kirti College	Nil	27
Lecture on Gender Sensitisation	MAVA NGO	Nil	48
orientation	NSS Kirti College with MAVA NGO	Nil	52
Training For Solar Lamp	Kirti College with IIT Powai	Nil	46

Preparation			
Kolhapur Flood Relief(Under Project Selfless Selfie Drive)	NSS Kirti College with university of Mumbai	1	30
Nav-Kirti - A project including activities related to Nine Colours of Nine Days of Navratri	NSS Kirti College	Nil	30
Kirti Kiran - A project for street children on Sundays	NSS Kirti College	2	50
COVID-19 Awareness	Central Government	1	70
Beach Cleaning	Indian Coast Guard	1	70
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
CATC Camp	Disaster Management	5 Mah Girls Bn Ncc	20
SNIC Camp	NIAP Competition	18 Andhra Bn Ncc, Kakinada	1
NIC Camp	NIAP Competition	DGNCC, Delhi	1
NIC Camp	NIAP Competition	DGNCC, Delhi	2
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Kirti M. Doongursee College	Swachhta Abhiyan	1	108
Swachh Bharat Abhiyan	Kirti M. Doongursee College	Beach Cleaning	1	54
AIDS Awareness Program	Kirti M. Doongursee College	AIDS Awareness	1	34
Traffic Control Program	Kirti M. Doongursee College	Traffic Control	1	45
Green India Program	Kirti M. Doongursee	Poster making	1	40

	College			
Green India Program	Kirti M. Doongursee College	Tree Plantation	1	35
Beti Bachao Program	Kirti M. Doongursee College	Women Empowerment	1	25
Student solar Ambassador - Global Gandhi Solar Yatra -on 2nd Oct 2019.	IIT - Mumbai	students assembled Solar Lamps	1	50
Tobacco Cessation Awareness Activities Angarakshak	(GSBS Medical Trust)	Awareness Activities Angarakshak	3	80

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange	1 (Prof Nitin Kharat)	Rayat Shikshan Sanstha, Mahatma Phule College, Panvel Dist- Raigad.	04

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/06/2019	31/05/2020	NIL

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Reliable Analytical Laboratory and Chemistry Dept., KCM	12/10/2019	Hands on training on advanced analytical instruments. To make students aware of the recent trends in the	10

		analysis of Pharmaceutical and Chemical Industries.	
The Climate Reality Project Foundation	15/04/2019	Capacity building for "GREEN CAMPUS PROJECT" at DES Campuses for waste disposal segregation, rain water harvesting, solar energy, tree planation, discouraging use of plastic and carrying out 15 various activities for cause of environment protection.	15
Seminar was organized on 'Actuarial Profession and Career Opportunities"	18/07/2019	Institute of Actuaries of India (I.A.I).	47
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11445000	2519377

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS	Nature of automation (fully	Version	Year of automation
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software	or partially)		
SLIM	Partially	3.3.0.30275	2003

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	89741	4736219	1813	492935	91554
Reference Books	29257	151760	18	16825	29275	168585
e-Books	1	5000	1	5000	2	10000
Journals	99	106800	27	29806	126	136606
e-Journals	1	5000	1	5000	2	10000
CD & Video	305	Nil	Nil	Nil	305	Nil
Others (specify)	3916	Nil	75	Nil	3991	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NA	Nil

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	296	5	100	1	1	22	37	100	0
Added	60	0	0	0	0	0	0	0	0
Total	356	5	100	1	1	22	37	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
2 ICT kits for recording a video lecture	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8966000	2871567	4680000	4500171

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The policy is decided and procedures are set in accordance with our parental body, Deccan Education Society (DES), for procurement, effective and need based allotment and optimal utilization of physical and support facilities. Various committees are formed for generating requirements, its evaluation and utilization. Requirements given by different committees and departments are scrutinized and evaluated by the purchase committee of college and after approval by College Development Committee (CDC) the requirements are fulfilled through DES as the central authority. Work allocation and delegation is done by individual heads. Adequate provision is made in the budget for these facilities. Technical help is sought for betterment and enhancement of these facilities whenever needed. Necessary information and guidelines are given to students for effective use of these facilities by teaching and non-teaching staff. Annual maintenance contracts (AMCs) are made for maintenance of various facilities such as building and classrooms, laboratory equipment, computers, printing machines and networking accessories. To maintain a hygienic environment in and around the campus, an AMC is made for housekeeping, garbage disposal, pest control and maintenance of college campus. Furniture, electrification, and plumbing works are given to local contractors. An outsourced stationery and xerox store in the campus caters to the daily needs of students. Canteen facility is outsourced to competent bidders each year. Safety measures like fire extinguishers are provided at different locations within college premises. First aid boxes are placed on each floor. To offer potable water, 8 RO purifiers are installed. AMC is also provided for cleaning and maintenance of water coolers and water filters. Entire college campus is under CCTV surveillance and 24 hours security is provided through a security agency. To maintain academic facilities such as departmental books, equipment, library, laboratory and internet facilities the concerned head of the units and coordinators prepare a plan. Gymkhana chairman is given the responsibility of maintaining the college ground and sports facilities. The college has a functional gymnasium whose services have been outsourced. Computer upgradation is synchronised with the demand of syllabi. Computers with good configuration are provided to office and departments periodically. An internet facility is provided through a TATA leased line of 100 mbps to all computers within the campus. An alternate static line of MTNL has been installed as a backup of 2Mbps. Microsoft Licenses of all operating systems and application software are procured under campus licenses. Being a centrally located campus, college serves as a venue for competitive examinations conducted by central and state Government time to time. Besides its use for sport activities, college ground is used by NCC for its drill and camp activities and by NSS for its cultural activities. In view of upcoming changes in teaching learning patterns and to develop a learning management system, Deccan Education Society has subscribed to Microsoft Teams platform from early 2020, which has conveniently served the college through the COVID pandemic. This platform can be used very effectively for online education and audio-video conferencing besides other useful features.

<https://kirticollege.edu.in/wp-content/uploads/2024/10/4.4.2-1.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Needy student's Fund	5	30000
Financial Support from Other Sources			
a) National	Govt. scholarships/freeships and other scholarships from NGOs	464	1981350
b) International	00	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal counseling	28/05/2020	9	Department of Biotechnology
Bridge course	16/12/2019	6	Department of Biotechnology
Yoga for healthy body and mind	27/02/2020	24	Department of Geography
Yoga for concentration : A Technique of Meditation	30/08/2019	27	Department of Geography
Remedial coaching	23/01/2020	15	Department of Botany
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NIL	Nil	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	00	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	57	BSc	8	13	5
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	2
Any Other	2
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
KIRTI KARANDAK	Intercollegiate	55
Daffodils (Botany)	Intra collegiate	33
Jidnyasa (Physics)	Intra collegiate	31
Nivesh (BAF)	Intra collegiate collegiate	120
Horizon (CS-IT)	Intercollegiate	125
Madhu Limaye Elocution Competition	Intercollegiate	28
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	Nil	Nil	Nil	Nil	Nil
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Though we did not have a formal student council this year, student

representatives are selected to serve in various committees and cells. Two students are members of the College Development Committee (CDC). They form a liaison between the student community and college management. Issues concerning students are conveyed to the management on this platform which are resolved through the CDC or other committees. NCC (Boys and Girls) have under officers under whose leadership activities like independence days celebrations, NCC Day, NCC residential and non-residential camps, certificate exams and social activities like Swachata Abhiyan, beach cleaning, environmental protection and sustainability programmes, etc. are organised. NSS has its leadership team which organises all social activities conducted throughout the year including blood donation camps, gender equity and woman empowerment programmes, street plays, rallies, workshops, lectures, environmental awareness and protection programmes, Swachata Abhiyan, and many more. An extensive report of all the activities done is submitted in an annual report to the NSS Cell of Mumbai University. Cultural team arranges for all activities of the cultural variety throughout the year. After auditions, they arrange for workshops on acting, singing music, etc. in the beginning of the year. Last year students participated in various competitions and other activities at intercollegiate, University and State levels. Activities included, Stand up Comedy Competition in collaboration with department of Culture, Govt. of Maharashtra, Elocution Competition on "Voter's Awareness" an initiative by Maharashtra State Election Committee, University Youth festival, Sea-Town Intercollegiate Cultural Festival by Lala Lajpatrai College in which Kirti College won the Overall Championship trophy, one act play "Thaska" which won several prizes at various competitions like Indian National Theatre (INT) Competition and intercollegiate competitions like Murunjan (Sydenham College) and Rangvardhan (VJTI). The culmination of cultural activities in the college is marked by the festival 'Antarang' which had more than 500 students from 34 colleges in Mumbai who participated in various competitions and cultural programmes. Under the guidance of the Gymkhana chairman, students selected on the Gymkhana Committee help in the organisation of all sports activities held in college and other levels. The long running State level tournament Kirti Karandak which comprises of Kho-Kho and Kabaddi is a marvellous spectacle to behold on the college grounds. These events are followed by Annual Prize Distribution in which every student in the forefront of academic, co-curricular and extra-curricular activities are awarded and felicitated. Between the months of January and march, several departments organized inter-collegiate/intra-collegiate festivals - BAF (Nivesh), BMS (Ekyam), Botany (Florafest), CS-IT (Horizon), Physics (Jidnyasa), etc. Predominantly managed by students, with major inputs from their teaching faculty, these festivals are proof of the leadership qualities and managerial skills evolved by students and their personality development. They form teams with a leader and tasks like mobilising sponsorships, maintaining accounts, inviting the chief guests and guest speakers for different programmes, visiting various colleges to publicize the events and inviting them to participate through constant reminders, maintaining discipline during the event are delegated.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

801

5.4.3 – Alumni contribution during the year (in Rupees) :

5.4.4 – Meetings/activities organized by Alumni Association :

Under the aegis of CS-IT department several programmes were conducted in which Alumni were major participants: i. A seminar on "Introduction to Data Science and Machine Learning" on 07/01/2020 to acquaint students on industry applications of Data Science and Machine learning. Resource person was an alumnus Mr Pritesh Tiwari, CEO, Data Science Wizard. ii. A talk on "Entrepreneurship Opportunities And Financial Awareness After Graduation" by alumnus Mr. Amey Dhawale, in collaboration with Womens Development Cell on 28/02/2020 apprising students on the benefits of entrepreneurship through employment, productivity and economic growth. iii. Mr. Devendra Sawant (Linux and Cloud Computing Expert) another alumnus, was the esteemed chief guest for the IT Festival Horizon 2020 held on 20/01/2020 and 21/01/2020. Ex- NCC cadets form a large part of the audience of Independence day celebrations every year. More importantly, some of them train the current NCC cadets every year for independence day activities including parade, field and section attack, etc. Besides, they also train cadets for annual NCC day parade and other parades like RD parade and prepare them for competitions. They also train cadets in disaster management, martial arts, yoga malkhamb and in cultural events. BMM alumni Devroop Sharma who is a poet, writer and actor was chief guest of a programme organised by Faculty club and Viren Vesuwalia was a judge of the Madhu Limaye/A.D. Shroff Elocution competition. Another BMM alumnus Pooja Mahimkar, currently working with Times of India, mentored TYBMM students every Saturday for two months and guided them in drafting their bio-data and preparing them for employability. Alumni are part of the teaching staff. There are various departments like Botany, Zoology, Mathematics, Statistics, CS-IT, Biotechnology which have alumni as faculty who besides conducting lecture sessions are actively engaged in organising programmes for students academic and professional development. Kirti College Alumni meet was organised on 22nd February 2020. More than 25 retired teachers and 801 alumni witnessed this meet. Many of them have expressed their willingness to contribute to the welfare of their college in some or the other way. During the time spent, they went down memory lane, revisiting their classrooms, laboratories and other popular spots in the campus.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

College believes in the culture of participative management. Principal, Vice Principals, Registrar, IQAC coordinator, College Development Committee (CDC), Advisory Committee for non-grant units, having representatives from teaching and non-teaching staff, collectively strive towards academic and administrative excellence of college. Faculty are part of Board of Life members, Governing body and Council of Deccan Education Society. Heads of departments lead, manage and develop their departments with support of departmental faculty. Around 25 statutory and non-statutory committees/cells help in monitoring and facilitating several administrative and academic functions. • Examination Committee constituted by the Principal has complete autonomy in decision making and implementation of exam procedures of UG/PG examinations semester wise according to CBCS and guidelines of University. ? A tentative schedule of examinations is displayed in the academic calendar. Examination committee with the help of ERP and administrative section distributes and accepts examination forms of bonafide students. Time tables for internal, practical and semester-end examinations are displayed to students through ERP and WhatsApp messages.

Responsibilities include appointment of invigilators, examiners, paper setters, moderators, block and seating arrangement, allotment of duties to support staff, timely conduct of examinations, assessment, moderation, preparation and declaration of results, cases related to unfair means, additional examinations, revaluation and photocopies, etc. For verification of ledgers of marks and final result preparation, result subcommittee is appointed. ? Orientation programme is organised for teaching and non-teaching staff preceding examinations for highlighting role and responsibility of staff and examination procedures. ? College has sizeable number of blind and other special (DIVYANGJAN) students whom committee helps in filling examination forms, providing special seating arrangement during examinations, offering writers, providing extra paper writing time as per provisions. ? All expenses related to day to day proceedings and infrastructure required are routed to Purchase committee through Principal. Examination remuneration rates are provided to Finance Committee for creation of examination bills. • Chemistry Department is the largest department of Kirti college offering Higher Secondary, UG, PG (M. Sc.by Papers and Research) and Ph.D. programmes. ? Head of department enjoys academic freedom to efficiently lead and manage department. She distributes various academic responsibilities amongst her colleagues including work load distribution, time table preparation, proposal draft committee, practical in-charges, in-charges of Chemistry Association, Central Instrumentation Facility (which boasts of high-end instruments like HPTLC(CAMAG), FT-IR, TGA 4000, Spectrophotometer with reflectance, etc.), Purchase Committee(for buying instruments , glassware and chemicals, etc.). ? She encourages teaching staff to participate in FDPs and non-teaching staff to attend workshops related to laboratory maintenance or personality development. ? Departmental budget is utilised effectively to purchase chemicals, glassware, instruments, etc. She secures additional budgets for organizing national level conferences, seminars, workshops, etc. ? Research activities are promoted through publications in high impact factor journals like Solar Energy, Nanoscale etc., research projects (MRP) with help of funding agencies like UGC, Mumbai University, Kirti College etc., filing patents at national and international level. ? For smooth conduct of M.Sc. practicals she has appointed a faculty co-ordinator and lectures are scheduled by department independently.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Some of our students are employed with film and TV industry, news channels and media houses. • Field visits are organised to industries and business houses by Chemistry, Statistics, BMM, BMS, departments. • Placement services are sought in CS/ IT and banking sectors • Knowledge of students enhanced in the areas of data science, machine learning and ethical hacking, actuarial science through guest lectures by industry experts. • Organizing hands on training sessions for students for specific skill sets. • Promotion of Internships and projects for post graduate programmes. • Events

	<p>like college festivals conducted by self-finance departments, workshops, etc. are sponsored by industries.</p>
Human Resource Management	<ul style="list-style-type: none"> • Staff appointed on contract and CHB on vacant posts • Service records of staff are systematically maintained • Providing welfare measures for teaching, non - teaching staff • Encouraging staff to participate in ? knowledge and skill based training programmes like IPR, software, digital content. ? career advancement programmes like refresher courses, orientation programmes, FDPs by UGC and HRD ? workshops, conferences, seminars, etc. • Self - appraisals and feedback to analyse performance of staff • Grievance redressal cells constituted for staff and students • Committees and cells formed for participative involvement of staff • Rotation of laboratory assistants and support staff between various departments to improve their skills.
Research and Development	<ul style="list-style-type: none"> • 2 in-house research centres in Chemistry and Zoology while some faculty are Ph.D guides to students from Mumbai and other Universities • Encouraging teachers and students to pursue research and publication • Providing funds through college for research projects. • Providing procedural and practical support to the teachers for submission of proposals to various funding agencies. • Well equipped central instrumentation centre used by Science departments. • Providing online resources and INFLIBNET freely for research scholars and students. • Encouraging teachers and students to participate in research festivals like Avishkar. • Promotes research attitude by organising or participating in National / international level conferences, symposiums, seminars, workshops
Examination and Evaluation	<ul style="list-style-type: none"> • Examination Committee displays the exam schedule in notice boards, website, WhatsApp and ERP system • All transactions including submission of examination forms and payment of examination fees are performed online for regular students. • ERP system includes course configuration, preparation of examination schedule, block allocation, hall tickets, generation of attendance sheets and

supervisory reports. • Writers are appointed for blind students with the help of NSS. • Evaluation of answer books is done through CAP • Semesters 5 and 6 evaluation is done using Online Screen marking system. • Application of grading rules, generation of ledgers, grade card, and printing of grade cards done through ERP.

Teaching and Learning

Institution has provided facilities like dedicated computers, laptops, projectors, and 24x7 high speed internet connectivity. Teaching learning process includes • Augmentation of ICT support in classroom and laboratories. • Training of teachers in upcoming areas of their respective subjects/ specializations through FDPs, orientation programmes, participation in seminars, conferences, workshops, etc. to enhance their knowledge base. • Regular and online mechanism of feedback on curriculum delivery • Experiential learning through field visits, IVs, excursions etc. • Participatory learning through homework, assignments, projects and examinations • Subscription of national and international journals and INFLIBNET by library • Enhancing student skills through training in SPSS, Python, communication skills, etc.

Curriculum Development

Some of our teachers as members of Board of Studies are involved in framing syllabus of undergraduate and post graduate courses for Mumbai University and SNTD University. Curriculum is augmented by • outbound methods of teaching and learning like field visits, excursions by department of Rural Development, Geography, Botany, Zoology, Political Science • Industrial Visits are organized by Computer Science, IT, Chemistry, BMM, BMS, BAF, BMS, Biotech departments. • Teaching the subject using hands – on lab sessions by Science Faculty departments. • Relevance of classroom teaching for solving problems in real life situations by Mathematics, Economics, Commerce and Accountancy departments. • Organizing guest lectures, workshops, etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

<p>Planning and Development</p>	<ul style="list-style-type: none"> • For academic and administrative planning and development The college has a full fledged ERP system and several modules of institutional functioning have been automated. Messages and notifications are sent to stakeholders from ERP. Employee and student information have been digitalised, College Website is a major source of information to all stakeholders. Meetings and discussions between the local management and Governing Body are conducted online through videoconferencing. Feedback of stakeholders is conducted through ERP. Financial transactions are mostly handled online. Annual budget is prepared using data processing. Library is presently using SLIM software for its internal working and subscribes several e-learning resources like journals. • For infrastructure related planning and development Floating of requisitions and calling quotations happens through institutional mail. • Financial Planning for Institutional Development Making necessary arrangements for revenue expenses in the budget and list of items for capital expenditure along with the budget and configuring in accounting software
<p>Administration</p>	<p>College administration communicates with government, institutions and stakeholders online through e-mails and other digital formats. Scholarship schemes from the government and NGOs is done online. The college website is a reliable database. ERP system has several modules of maintaining records of employees. The college is wi-fi connected and has a biometric attendance system. College office is fully automated and some academic departments and classrooms are ICT enabled. Financial transactions are usually cashless transactions accomplished through net banking. Governing Education Management System (GEMS) - MasterSoft Education Management System - Microsoft License - Windows OS, Microsoft Office and other software.- Tech Sync Corporation, Sr. No. 8, Flat No. 303, D Wing, Spring Hill Society, Dhankawadi, Pune</p>
<p>Finance and Accounts</p>	<p>Revenue and Capital Budget for the institution is configured in accounting</p>

software - Tally.Net - Cybercom Data Systems, Akruiti Sankul, Tilak Road, Pune - 30 • TDS online payment - TDS Pac SalTDSSu - Thompson Reuters South Asia Pvt. Ltd, DivyaSree Technopolis, Yamalur Village, Varthar Hobli, Bangalore 560037

Student Admission and Support

- UG and PG admissions are done online through the ERP system.
- Payment of admission fees is online
- Records of number of students enrolled, their details regarding course - wise, subject - wise, gender - wise, caste - wise, income wise spread, pending fees data, etc. are maintained by ERP
- ERP messages and WhatsApp and SMS messages as the source of information for all student related matters
- The college also delivers latest student related information on its website
- ICT based teaching by some departments
- Issuance of I-Cards , hall tickets , fee receipts, etc. Governing Education Management System (GEMS) - Mastersoft Education Management System University provided Software maintained by MKCL

Examination

Examination work done through the ERP system included

- accepts forms for all regular and ATKT examinations.
- Generates examination schedules and daily seating arrangements
- Filling the examination forms, application for revaluation and payment of fees through ERP.
- Marks of internal evaluation/project/unit test, practical, semester examinations are entered into the system
- Keeping records of number of students appeared, passed, ATKT, applied for revaluation of examination.
- Generation of ledgers, grade card, and printing of grade cards, declaration of results. Governing Education Management System (GEMS) - Mastersoft Education Management System University provided Software maintained by MKCL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	1 Dr. D. V. Pawar 2 Dr. S.	Two days State Level	Rambhau Mhalgi	11000

	U. Purohit 3 Dr. S. R. Sapale 4 Prof. M. B. Chavan 5 Prof. Dr. J. S. Mundhe 6 Dr. D. S. Manwar 7 Prof. G. T. Agawane 8 Prof. Y. S. Bhorkade 9 Prof. M. G. Kamble 10 Prof. S. R. Patgaonkar 11 Prof. Minal Ambavane	residential workshop on "Digital Educational Content Creation" held on 11, 12 January, 2020	Prabodhini Centre, Uttan, Bhayendar	
2019	Prof. Ashish A. Nimbekar	International Conference on Advanced Functional Materials held on 23rd to 25th Jan, 2020	Kamala Nehru Mahavidyalay, Nagpur	4000
2019	1. Dr. Seema U. Purohit 2. Prof. Alisha Pimple 3. Prof. Priyanka Jinagouda	two-day National workshop on sustainability development goals as a faculty advisor and guiding the student participants on held on 6th 7th Dec, 2019.	Govt. of Maharashtra CASI MAHA Model United Nations 2019	10500
2019	Prof. P.B.Shelke	One day seminar on Latest Techniques in Instrument Analysis held on 14 Dec 2019	Oil Technologists Association of India	2950
2019	Dr.S. B. Donde	National Conference on IPR patents held on 10th Dec 2019	Jai Hind College, Mumbai	500
2019	1. Dr. D.V.Pawar 2. Prof. Nandkumar A. Borade 3.Prof. Siddheshwar Jadhav 4.Dr.Ravindra B. Kawde 5. Dr.	2 days National Level Seminar on Impact on Higher Education in Quality Assurance and Sustenance by	G.E. Society's Arts, Com. Science, Jawahar	5000

	J.R.Mahajan	Revised Assessment and Accreditation Process held on 29th 30th June 2019		
2019	1. Mr. Sanjay Pawar 2. Mr. Nirmal Jadhav 3. Mr. Mahesh Asawale	Guidelines for Implementation of 7th Pay Commission for Non-Teaching Staff	Vivekanand Education Societys College of Arts, Science Commerce, Chembur	1500
2019	1. Prof. Siddhesh Jadhav 2. Prof. Siddhesh Kadam	NAAC workshop	Vidyalankar Institute of Technology	2000
2020	12 Prof. V. S. Sontakke 13 Prof. J. P. Wankhede 14 Prof. M. V. Dhapre 15 Prof. M. A. Mapuskar 16 Prof. N. V. Kharat 17 Dr. C. P. kulkarni 18 Dr. S. B. Sonawale 19 Dr. R. B. Kawade 20 Prof. P. B. shelke 21 Prof. P. V. Ghorpade	Two days State Level residential workshop on "Digital Educational Content Creation" held on 11, 12 January, 2020	Rambhau Mhalgi Prabodhini Centre, Uttan, Bhayendar	10000
2020	22 Prof. N. A. Borade 23 Prof. M. S. Jog 24 Prof. A. A. Nimbekar 25 Prof. K. V. Dagadkhair 26 Dr. U. S. Sarkar 27 Prof. D. D. Sangore 28 Dr. Vanita Kamat 29 Mrs. R. S. Charhate 30 Dr. J. R. Mahajan 31 Prof. V. D. Bhalerao 32 Prof. R. B. Ra	Two days State Level residential workshop on "Digital Educational Content Creation" held on 11, 12 January, 2020	Rambhau Mhalgi Prabodhini Centre, Uttan, Bhayendar	11000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2019	"Green Re-thinking" and "hands on demonstration of zero garbage, composting and use of bio - enzymes"	Nil	14/12/2019	Nil	40	Nil
2019	Green Schools of the future for Sustainable Development Goals and fighting Climate Change	Nil	25/09/2019	26/09/2019	30	Nil
2020	Digital Educational Content Creation	Nil	11/01/2020	12/01/2020	41	Nil
2020	Nil	Samvad	28/02/2020	Nil	Nil	30
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP "Digital Educational Content Creation"	41	11/01/2020	12/01/2020	2
FDP Emerging trends and practices in accounting taxation: practitioner's perspective"	1	09/05/2020	13/05/2020	5
Refresher Course on Yoga	3	05/02/2020	11/02/2020	7

for healthy body and mind				
Refresher course	1	29/05/2019	12/06/2019	15
Master's Training on Green Schools of the future for Sustainable Development Goals and fighting Climate Change	2	25/09/2019	26/09/2019	2
Refresher course	1	03/12/2019	16/12/2019	14
Short Term Course	1	24/06/2019	29/06/2019	6
FDP in Laboratory management and internal audit as per ISO/IEC17025 :2017	2	17/12/2019	20/12/2019	4
Refresher course in Computer Science and IT	2	30/05/2019	13/06/2019	15
Teaching and Learning	5	09/11/2019	11/11/2019	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	12	Nil	2

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> Aided – Medical Reimbursement as per government norms Self – financed – Medical Insurance cards supported by DES For both aided and non – aided – Welfare Schemes given by Kirti M. Doongursee College Emp. Credit Coop. Society. 	<ul style="list-style-type: none"> Aided – Medical Reimbursement as per government norms Self – financed – Medical Insurance cards supported by DES For both aided and non – aided – Welfare Schemes given by Kirti M. Doongursee College Emp. Credit Coop. Society. 	<ul style="list-style-type: none"> Medical Insurance Medical Facility Freeships and Scholarships Needy students funds Sports – DA and TA

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The central finance committee of Deccan Education Society has devised a mechanism of periodical assessment of different institutions under it. Internal audit is carried out periodically twice or thrice a year, where the persons from central office come and check the financial transactions done. The accounting software is centrally linked to the central office database, which ensures the smooth financial and accounting activity. The statutory auditor appointed by the Deccan Education Society at the end of the financial year does the external audit. The last external audit was carried in the month of April 2020. The major audit objections: NIL

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<ul style="list-style-type: none"> • The Blind Foundation, Chennai • Samarthanam Trust For the Disabled • Nichal Israni Foundation- Financial held to students • Seed Money given to staff by Management to staff for Research work • Shantai Education Society • Koshish Foundation 	947223	Scholarships/Freeships
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Nill	Nill
Administrative	Yes	Statutory Auditors appointed by DES does the accounts audit	Yes	Central finance Committee conducts Internal audit

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- There is no formal Parent – Teacher Association for Degree College but some of the departments organise parents teachers meeting. Some of the self-finance departments organise orientation programmes for First Year students in the presence of their parents.
- Parents participate in curriculum feedback
- NSS/NCC camps, Industrial visits, etc. are conducted only after seeking permission of parents

6.5.3 – Development programmes for support staff (at least three)

1. College motivates support staff for taking part in various sports and cultural Intercollegiate events by paying their registration / participation fee and felicitated them for showing excellence as follows: Event Held by Entry / Registration Fee paid by the College
- 15th Intercollegiate Sports and

cultural events for non - teaching staff held from 26th to 30th Dec 2019 - Nagindas Khandwala College - Registration fee - 2500.00 • Intercollegiate Sports and cultural events for non - teaching staff held on 23.01.2020 M.D. College - College team won the second prize and a man of the match trophy. - Registration fee: 2500.00 2. Training for support staff is provided (a) Introduction to new ERP - 16th April 2020 (b) Hands on training on UAT and Roles (Academic, Attendance, Exam, ITLE) - 28th April, 4th May 2020 (c) Training on finance modules of ERP system - 29th April 2020 (d) Training to Library Staff and Committee members - 11th May 2020 (e) Webinar on "Maintaining Service Book and Service-related important aspects" held by St. Joseph College on 25th May 2020. 3. "Sanwad Prashikshanvarg" is held for the non - teaching staff - 28th Feb 2020 • Intercollegiate Cricket tournament for non - teaching staff held on 30th Jan 2020 - Bhavan's College - Registration fee :3000.00

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Extensive implementation of MIS through ERP system 2. Applied for permission for running PG courses to Mumbai University 3. Participation in and organising various programmes related to environmental sustainability .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	The second part of CAS was conducted in October 2019 in which 9 teaching staff were successfully promoted to their next stages	Nil	04/10/2019	04/11/2019	9
2019	The college sought permission for PG courses in English, Economics, Political Science and Data Science after which the University sent a	Nil	30/08/2019	06/02/2020	Nil

	committee for scrutiny. Permission was granted in this academic year				
2020	FDP on Digital content creation for education,	Nil	11/01/2020	12/01/2020	41
2020	Workshop on IPR	Nil	15/02/2020	15/02/2020	70
2020	National seminar on MOOCs	Nil	24/04/2020	24/04/2020	2500
Nil	State level seminar on Dalit literature by Marathi Department was held on 25th February. Titled "Tribal literature - its form and distinctiveness"	Nil	25/02/2020	25/02/2020	50
2019	Srujan - An academic festival	Nil	27/08/2019	28/02/2020	1500
2019	Workshop on "Resume Writing and Interview Techniques"	Nil	24/02/2020	28/02/2020	58
2020	National Symposium 'Implications of COVID on education sector and the way forward from the lens of Climate change and Sustainability'	Nil	16/05/2020	16/05/2020	112

2019	Orientation Programm for First Year students	Nil	05/08/2019	07/08/2019	600
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Workshop on Projection of Love, Sex and Addiction in Films and Literature: Psychoanalysis of movie Kabir Singh (English/ Psychology)	17/01/2020	17/01/2020	65	40
Voicing the Voiceless Jointly organized by department of English, Magazine Committee and Faculty Club.	28/01/2020	28/01/2020	30	20
Gender Orientation with MAVA	23/08/2019	23/08/2019	29	23
Gender Sensitization with MAVA	03/10/2019	03/10/2019	27	21
Group Projects on Female foeticide and domestic violence (SYBMM)	01/11/2019	12/12/2020	27	35
Workshop on Know Yourself by WDC	14/01/2020	14/01/2020	83	13

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Participation in Environmental Walk on 02/06/2019 at Shivaji Park to spread

		community					
2019	Nil	1	21/06/2019	Nil	International Yoga Day	Health and Hygiene of Youth	105
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
SS CODE	15/06/2020	<p>Students are given orientation on all aspects including conduct in premises during their first year. Students and staff are required to wear I-cards in college premises. Discipline in the campus is maintained by the discipline committee. In addition CCTV cameras are placed all over the campus to ensure discipline and safety. Teachers are encouraged for research projects by providing them research grants. Skill development workshops are also organised for nonteaching staff to foster ethical professional conduct. Regular meetings are conducted for teaching and non-teaching staff for follow up of their duties.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Ethical Hacking	18/01/2020	18/01/2020	200
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- On 13/12/ 2019, 30 girl cadets of NCC and 20th Aug 15th Sept, 2019 NCC, 110 Boy cadets participated in Swachata Abhiyan. Cadets cleaned the surrounding area of the college and beach.
- On 14/12/ 2019, 45 cadets NCC Girls participated in Poster making competition.
- On 16/12/ 2019, 35 cadets NCC Girls participated in Slogan making competition.
- Van Mahotsav- Manavsrushtee-
- NSS units have displayed 2 tree models in the Campus to spread the message of 'Save Trees'
- Swachata Pakhawada (Swachata Week) : Swachata Pakhawada was celebrated to create awareness. Various activities were conducted, from 13/12/ 2019 to 16/12/ 2019
- Installation of 750 LED tubes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 Title: Our Environment- Our Responsibility The Context: 1. Since the last couple of decades, the role of educational institutions in creating environmental awareness, providing sustainability education, and engaging into community-based conservation activities, has been emphasized globally. 2. Being part of the Deccan Education Society, the educational institution formed during freedom struggle with a noble cause to provide Swadeshi Education which was the real need of the time, Kirti College commits itself to another noble cause which is the need of the current time. The College thus commits itself to the cause of environmental protection and conservation. Goal: 1. Create awareness about environmental issues among all stakeholders of the institution- students, teaching and non-teaching staff, alumni, parents, associated institutions 2. Engage students and Faculty in the activities related to protecting the environment. 3.To collaborate with organizations working for the similar cause 4. In tune with Mahatma Gandhi's famous quote 'Think Globally, Act Locally', develop linkages till international level to understand the global thinking and activism while simultaneously engaging in meaningful actions at local and institutional levels. The Practice: 1. Constitution of separate body: College has formed a separate committee 'Environment Committee' to initiate, assist and monitor the activities. 2. Role of IQAC: The members of IQAC are part of the Environment Committee. The overall coordination with various departments for organizing relevant programs is done by IQAC. The detailed report of those activities were submitted to IQAC after completion of that activity. 3.The strategy: Organize programs, workshops that will create awareness among students and motivate them to actively engage in activities such as green campus, tree plantation and community service. 4. Summary: Number of initiatives for making the Campus clean and green were initiated. These include Tree plantation in the campus. Tree plantations were conducted in nearby localities as well as at some distant locations. Training to prepare Seed balls was given to students. More than 1000 seed balls were planted in the area along the banks of Mithi River in Mumbai. The institute collaborated with local NGOs to spread awareness by participating and organizing cycle rallies, environment walks etc. The importance of green energy was imbibed in students by the Student Solar Ambassador workshop. The solar lamps prepared by students were distributed to the needy in the adopted village. Beach cleaning drives were held several times during the year. Special sessions were organized inviting expert environmentalists. Anti-plastic campaigns were undertaken. Evidence of success: Increased greenery in and around campus. Challenges faced: Being located in the heart of the metropolitan city, there is a space crunch for tree plantation.

Best Practice -2 Title: SRUJAN-2020- An Academic Festival. (September 2019 to January, 2020) Goal: 1. To facilitate all the departments to host academic activities in an organized manner within a time frame instead of having programmes held arbitrarily the year around. 2. Encouraging the Faculty to design the activities that thrive and enhance academic interest among students through diverse platforms . 3. To attract student's attention to academic activities giving them a break through regular routine. 4. Make learners involved actively in workshops , seminars, quizzes, surveys and analyses, etc arranged throughout the week. The Context: 1. The festival called for creativity and fertility of ideas and hence was named SRUJAN. 2. The subject learnt at classroom level through conventional teaching does engage the learners in the subject but the off beat pattern of learning needs platforms involving students' enthusiastic participation. 3. The college endeavors to have aesthetic development of learners by bringing in a variety of skills learnt through experts in respective fields other than teachers . The Practice : 1. Role of IQAC: IQAC aims to foster those programmes that are purely academic in nature, by assisting the organizing departments in fulfilling the formalities. Departments proposed activities to IQAC in a

stipulated format which was scrutinized by IQAC for meaningful outcome. The detailed report of these activities were submitted to IQAC after completion of that activity. 2. The strategy: Strategies for designing those activities were developed at departmental level, due invitations were sent to experts, halls/ auditorium in college premises booked, volunteers appointed to make the programmes a grand success . 3. Summary of the programmes/activities: All the programmes were purely academic in nature , some of them interdisciplinary in nature, and conducted in an intra as well as intercollegiate manner . Exhibitions, field visits, hands-on experience, discourses were organized by the students and for the students. Around 20 departments organized more than 30 programmes. A glance over the spectrum of programmes reveals that the activities include physical and mental health awareness programmes like "Tuberculosis Awareness" by Dr. Lalit Kumar of TB Hospital, Brain Dominance Management by Prof. Madhura Bhonde, "A Dialogue with Diet" by Zoology Department, Skill development program like Translation Skills, Career Counselling by Department of Hindi, multiple competitions like PPT, Poster Making, Model making etc., multiple lectures by experts on, Algebraic number theory by Mathematics Department, "The mechanisms of GST and notable cases of Tax Evasion" by BAF Department,, "Low Temperature Experiments" by Chemistry Department, Terrorism on Indian Celluloid' by Political Science Department etc. Various workshops on "Soil-less technology - Hydroponics" by Department of Botany, "Emotional Quotient Motivation" by Department of BMS, Psychoanalysis of Bollywood film, Kabir Singh by Department of Psychology and English etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://kirticollege.edu.in/wp-content/uploads/2024/10/7.2_Best-Practices-.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Blind/PH students- Divyang friendly/supportive environment A significant number of physically challenged students, blind students, in particular choose our college for admission since the College has been providing a conducive environment to these students. These students hail from various parts of Maharashtra. Institutional support includes provision of facilities, personal counselling, extra classes, providing scribes for exams to quote a few. The NSS unit of the College grooms its volunteers who own all the responsibilities for assisting these Divyang students. The College facilitates the disbursement of scholarships from organizations such as Help The Blind Foundation, to these students who often also belong to lower economic strata and mostly reside in hostels in Mumbai. Because of these genuine efforts that the College undertakes, there is a steady increase in the number of blind students taking admission in Kirti College. This Divyang – friendly environment offered in the College, makes it distinct from other institutions located in vicinity.

Provide the weblink of the institution

https://kirticollege.edu.in/wp-content/uploads/2024/10/7.3_Institutional-Distinctiveness-.pdf

8.Future Plans of Actions for Next Academic Year

Covid-19 has disrupted our education system and affected learners across the world. Closure of academic institutions has impacted education. Social distancing and restricted movements have had far reaching effect on traditional teaching learning methods. This had led to path breaking alternative methods of digital learning. Innovative strategies have been adopted online for teaching learning and assessment. In the midst of all this, institutions will carry out online

