Deccan Education Society's

KIRTI M. DOONGURSEE COLLEGE
OF ARTS, SCIENCE & COMMERCE (AUTONOMOUS)

Kashinath Dhuru Road, Off. Veer Savarkar Marg, Near Agar
Bazar, Dadar (West), Mumbai – 400 0028.

NAAC ACCREDITED "A" GRADE   CGPA 3.39 (3ʳᵈ Cycle)

Recipient of Best College Award of University of MumbaiDST FIST

PG PART I : MA, MCOM & MSC
GUIDELINES FOR FORM FILLING FOR ADMISSION 2024-2025

Note: - 1. Please provide a clear passport size black and white photo. Please do not upload selfies
2. Please provide clear picture of signature (for signature a plain paper and with the black pen put your signature and scan it with the help of your mobile)
3. * Marks Fields are mandatory to be filled
4. Please also keep the necessary documents ready for uploading in JPG/Pdf format
5. Once the form is confirmed no changes can be done

Step 1	Click on the: - https://registration.deccansociety.org/Registration/Apply/KMDC
Step 2	After link is opened, Click on Go To Sign Up Create your own Username and Password, Enter your Email Id, Mobile Number and then Click on Register. You will get a SMS regarding successful registration with **Username and Password & Click Login.**
Step 3	Read the instructions carefully and then click on **Continue** to proceed.
Step 4	**After Clicking on Continue and it will show up menu option for form filling**
Step 5	Enter your proper and correct personal data, and Click on '**Save and Next'**
Step 6	Fill the address details and click on **save and next**.
Step 7	Upload Photo and Signature and click on **save and next**.
Step 8	Select your specific Course and click on **save and next**.
Step 9	Enter your Last Qualifying Exam Details (**Third Year**). (Please enter the details carefully).and click on **save and next**
Step 10	Upload all the required documents and click on **save and next**
Step 11	Fill the Subject by selecting subject or subject group and click on **save and next**.
Step 12	Click on **Pay Now** button to do the registration amount payment.
Step 13	After **Payment** is Successful you will get **Registration confirmation**.
Step 14	Click on **PREVIEW** button to check all the details entered by you in the form are correct. If any correction is there then please do the necessary changes and Click on **Confirm Application**
Step 15	After Complete Process is done, Click on **Print Application** to take copy of the form filled also click on the **Print Receipt** to take the copy of Payment receipt

*******ONCE THE FORM IS CONFIRM NO CHANGES WILL BE DONE*******

IMPORTANT NOTE: -

In Queries regarding payment issue, where payment is deducted but still show **"PAY NOW"** option again,

1. Refresh the page by pressing (CTRL + F5) Or wait for Next 24 hrs.
2. **(Do not make multiple transactions)**