

**Deccan Education Socitey's** 

# KIRTI M. DOONGURSEE COLLEGE of Arts, Science and Commerce

## **AUTONOMOUS**

(Affiliated to University of Mumbai)

K. D. Marg, Off. V. S. Marg, Dadar (W), Mumbai - 400028 Tel. No: 022 6276 4509 NAAC ACCREDITED "A" GRADE CGPA 3.39 (3<sup>rd</sup> Cycle)

Recipient of Best College Award of University of Mumbai

DST FIST Supported College

www.kirticollege.edu.in

# **VISION, MISSION, AIMS AND OBJECTIVES**

## VISION

To perform as a change agent in an onward journey of students, struggling to become better persons of tomorrow by taking small strides of five years, delivering quality education. Besides the vision of the parental Society, the Institution has set itself to become one with a difference.

## MISSION

"Empowerment through Education" in terms of development of intellect, skills, ethics and culture of the society through conventional and non-conventional education. The aims and objectives of the college include quest for academic excellence, social concerns and tolerance towards the diverse cultures of the city.

#### AIMS

- To give skill based hands on training to students.
- To facilitate employability of graduate students passing out from the Institution.
- Promoting research activities and inculcating research culture among faculties.
- Sensitization of young minds towards social and political arena.

## OBJECTIVES

- Inculcate a strong sense of nationalism keeping in view the glorious heritage of the institution.
- Impart value-based holistic learning by integrating conventional and innovative learning practices to match the global standards.
- Train students to adapt to the changing global scenario and equip them with diverse career opportunities.
- Motivate students to unveil their creative potential and nurture the spirit of critical thinking.
- Commit towards inclusive education by making it accessible to all sections of society irrespective of class, caste, creed and gender.
- Empower students with leadership training skills to enable them to be agents of social change.
- Sensitize and engage students in issues of gender equality, human rights and ecology in order to make them socially responsible citizens.



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## **DECCAN EDUCATION SOCIETY, PUNE**

Chairman, Governing Body & Council DR. SHARAD KUNTE

#### Vice-Chairman, Governing Body & Council DR. RAVI ACHARYA

#### Secretary SHRI DHANANJAY KULKARNI

Chairman,	IQAC Coordinator
<b>College Development Committee,</b>	Dr. M. A. Mapuskar
Adv. Neel Helekar	
	Controller of Examination,
Principal,	Dr. P. C. Thomas
Dr. D. V. Pawar	
	Coordinator - Anti Ragging Cel 1
Vice Principals	Dr. S. B. Sonawale
Dr. R. B. Kawde	
Dr. P. C. Thomas	Internal Complaints Committee
Prof. Dr. M. S. Jog	(Cell for Prevention of Sexual
Dr. M. A. Mapuskar	harassment)
-	Dr. C. M. Zaveri
Office Superintendent	
Ms. V. S. Kadam	

## **DECCAN EDUCATION SOCIETY**



Deccan Education Society, a renowned name in the educational firmament, is standing at a significant milestone in its cherished history of service to the cause of education. Steeped in the glorious tradition set by its illustrious founders – Lokmanya Bal Gangadhar Tilak, Gopal Ganesh Agarkar, Vishnushastri Chiplunkar, Prin. Vaman Shivram Apte and Mahadeo Ballal Namjoshi – and assiduously nurtured by succeeding generations of devoted Life Members, the Society is an ideal blend of the traditional and the modern. The seed was sown by four young men in 1880 by starting New English School in Pune, the name that subsequently set a trend far and wide. The school made rapid progress and within a short time acquired widespread reputation for its high standards of education. These young men ('managers of the school' as they were termed then) felt the need to take their efforts further to meet the need for higher education.

24th October, 1884 is the day that marks the beginning of a journey that continues to this day and would continue for years to come. By founding the Deccan Education Society on what happens to be one of the most auspicious days in the Hindu calendar ('Vijaya Dashmi'), these great stalwarts embarked on a path that would, they were convinced, lead the masses to a new awakening and salvation. They believed in education as the best means of social transformation. With faith and determination, they steadfastly pursued their mission.

In less than three months, the fledgling Society established Fergusson College, one of the most illustrious, renowned and highly esteemed institutions of the country, even the mere mention of which evokes reverential and proud feelings in the hearts of millions. It has achieved an iconic status.

The activities of the Society soon picked up momentum, and one after another, other institutions - schools and colleges – came to be started or brought within its fold. The DES family was growing. There were significant landmark occasions in its life, when, for instance, the Society decided - on the occasion of the Golden Jubilee of Fergusson College in 1935 - to set up a technology institute on its campus, and later founded Brihan Maharashtra College of Commerce in 1943, the second single-faculty commerce college in the then Bombay province. As a mark of its Diamond Jubilee, Deccan Education Society in 1954 sowed the seeds of Bombay College (later rechristened as Kirti M. Doongursee College in 1960) in the heart of city of Mumbai.

Today, Deccan Education Society is a dynamic conglomerate of over 45 educational institutions, acknowledged as centers of quality education, with firm commitment to the pursuit of excellence. DES institutions are located at Pune, Mumbai, Sangli, Satara, Wai and Tirupati that include primary, secondary and higher-secondary schools, degree colleges in Arts, Science and Commerce, Management, Agriculture and Law with facilities for post-graduate studies and research in several subjects, institutes of technical and vocational education, and the recently started colleges of nursing and physiotherapy. The acorn planted has now grown into a massive oak tree. Time has vindicated the faith and vision of its eminent founders.

## ABOUT COLLEGE



#### Deccan Education Society's KIRTI M. DOONGURSEE COLLEGE OF ARTS, SCIENCE AND COMMERCE [AUTONOMOUS]

Deccan Education Society's, Kirti M. Doongursee College of Arts, Science and Commerce Dadar (West) [AUTONOMOUS], Mumbai- 400028, in the state of Maharashtra is affiliated to the University of Mumbai. The University Grants Commission has recognized the College under the Section 2(f) and 12 (B) of the UGC Act of 1956. The College has been certified with 'A' grade thrice by the National Assessment and Accreditation Council (NAAC), Bangalore.

As a mark of its Diamond Jubilee, Deccan Education Society sowed the seeds of Bombay College in the city of Mumbai. The foundation stone of Bombay College was laid by Maharshi Dhondo Keshav Karve, the great reformer and champion of women's cause in India, and college commenced its activities in the year 1954. In the year 1960 (the 75th anniversary of D.E. Society) Bombay College was rechristened as Kirti M. Doongursee College. The naming ceremony was presided over by the then Vice - President of India and eminent educationist, Dr. Sarvapalli Radhakrishnan. The Society received a handsome donation of \_ 2,00,000 from Seth Manoobhai Doongursee in memory of his late son Kirti M. Doongursee, who was a student of this college. While Kirti College is a constituent college of Deccan Education Society, it also belongs to the family of affiliated colleges of University of Mumbai. The objectives of the college resonate firmly with the objectives of Mumbai University and hence the college was decorated with the prestigious 'Best College' award in the urban area by University of Mumbai in 2006.

Besides undergraduate courses in both aided and unaided categories, the college has a multifaculty Junior College (Std. XI and XII) and post graduate and Ph.D. courses. Apart from these academic courses, the college provides a number of opportunities for students to develop their extracurricular talents and to realize fully the potential of their personalities as young men and women. We are proud that Kirti College is fulfilling its obligations towards society at large and meeting new challenges along the way.



There has been a constant augmentation of infrastructural facilities with passage of time. The college has an adequate number of well-lit and airy classrooms. Almost all the classrooms are adaptable to the use of electronic teaching aid. The college has 19 laboratories which are equipped to cater to the needs of PG and UG students. Periodic renovation and maintenance of the labs is carried out. Computers with good configuration are provided in computer laboratories, office and departments. The library has two reading halls including separate reading sections for teachers and PG students. The college has developed a 'Central Instrumentation Facility' which has advanced instrumentation equipments which are used for carrying quality research by teachers and post graduate students. It has a Common Facility Centre having computers with internet connectivity that aid teachers and post graduate students in research and other learning resources. The latest addition to infrastructural facility is a state of art and aesthetically sound Auditorium. A gymnasium furnished with modern equipment for body toning and fitness is used by athletes and player. The college has a huge playground which is a priceless amenity in a city like Mumbai that is made available for intra collegiate and intercollegiate tournaments like Kabaddi, kho-kho by Gymkhang, parade activities of NCC and cultural events by NSS and other departments. The college boasts of high ranking in the field of sporting events and competitions in the country.

Past and present students are recipient of highest awards of this country which includes Bharat Ratna, Padma Vibhushan, Maharashtra Bhushan Award which is Maharashtra State's highest Civilian Award, Rajiv Khel Ratna, Arjun Award, Padmashree to mention a few. Also there are 28 recipient of Shiv Chhatrapati award conferred by government of Maharashtra which is highest award in the field of sports given by state government. The cultural team of students has also obtained many prestigious awards like INT over the years. It is interesting to note that our college is an academic refuge of many visually impaired students for the academic concessions and mentorship provided to them.



# AUTONOMY & NEP

## About Autonomy:

Kirti M. Doongursee College received intimation about the conferment of autonomous status from UGC on 16th June, 2022. As per this intimation, the autonomous status will be for a period of next 10 years, effective from Academic Year 2022-23 to AY 2031-32.

Subsequently, on 21st June 2022, University of Mumbai also intimated us about conferment of autonomous status to our college by UGC for the next 10 years. Further, in compliance with the UGC notification regarding autonomy dated 12th February, 2018 we initiated the process of implementation.

Having received autonomy, our college has the freedom to determine and prescribe its own courses of study and syllabi, and restructure and redesign the courses to suit recent needs of industries and society at large. The college whole heartedly promotes research activities and inculcates research culture among faculties and students. Beyond academics and research, the college also promotes healthy practices such as community service, extension activities, and projects for the benefit of the society.

## National Education Policy (NEP) 2020:

The Government of Maharashtra has directed all autonomous colleges to take the lead in the implementation of NEP 2020. Kirti College (Autonomous) has thoroughly prepared itself for meaningful implementation of NEP from AY 2023-24 in the light of UGC guidelines of 12<sup>th</sup> December 2022 and Government of Maharashtra GR dated 20<sup>th</sup> April 2023.

The Curriculum Structure for First Year under NEP 2020 is as follows:

- 1) MAJOR Subject : (4-6 credits)
- 2) MINOR Subject : (2 credits)
- 3,4) OPEN ELECTIVES/GENERAL ELECTIVES: (2+2 credits)
- 5) VOCATIONAL SKILL COURSES (VSC): (2 credits)
- 6) SKILL ENHANCEMENT COURSES (SEC): (2 credits)
- 7) ABILITY ENHANCEMENT COURSES(AEC): (2 credits)
- 8) INDIAN KNOWLEDGE SYSTEM (IKS): (2 credits)
- 9) VALUE EDUCATION COURSES(VEC): (2 credits)
- 10) CO-CURRICULAR COURSES(CC): (2 credits)

# ACADEMIC PROGRAMMES OFFERED

UG (Aided)	PG (Aided)	Doctoral
1. B.A.	1.M.Sc. Organic Chemistry	1.Ph.D. Chemistry
2.B.Sc.	2.M.Sc. Oceanography	2. Ph.D. Zoology
3. B.Com.		3. Ph.D. Physics
		4. Ph.D. Computer Science
		5. Ph.D. Political Science
UG (Unaided)	PG (Unaided)	
1.BAF	1. M.Sc. Organic Chemistry	
2. BMS	2. M.Sc. Computer Science	
3. BAMMC	3.M.Sc. Information Technology	
4. Biotech	4. M.Sc. Data Science	
5. CS	5.M.A. Political Science	
6. IT	6.M.A. English literature	
	7.M.A. Economics	











# **Details of Under Graduate Courses**

The College offers a wide range of options at the undergraduate level. The combinations are offered according to requisite number of students in a subject.

Bachelor of Arts	Bachelor of Commerce	Bachelor of Science
English Hindi Marathi Economics History Geography Pol. Science Rural Dev. Philosophy Psychology	Accountancy Commerce Economics	Botany Zoology Chemistry Physics Mathematics Statistics

## AIDED COURSES

## Self-Finance Courses (NON-GRANT Courses)

Bachelor of	Bachelor of	Bachelor of Multimedia and
Accountancy	Management	Mass Communication
and Finance (BAF)	Studies (BMS)	(BAMMC)
Bachelor of Science	Bachelor of Science in	Bachelor of Science in
in Biotechnology	Computer Science (CS)	Information Technology (IT)

## **Details of Post Graduate Courses**

Master of Science (M.Sc.) Organic Chemistry (Aided) and (Unaided	Master of Science (M.Sc.) Oceanography (Aided)	Master of Science (M.Sc.) Computer Science (Unaided)
Master of Science (M.Sc.) Information Technology (Unaided)	Master of Science (M.Sc.) Data Science (Unaided)	Master of Arts(M.A.) English Literature (Unaided)
Master of Arts(M.A.) Political Science (Unaided)	Master of Arts(M.A.) Economics (Unaided)	



- 1) Taxation and Market Analysis Course
- 2) TEL course in collaboration with Western India Region of Chartered Accountant's (WIRC)
- 3) Industry Readiness Course
- 4) Defence Journalism
- 5) Diploma in Social Work

#### CREDIT TABLE FOR AUTONOMOUS COURSES

Program	Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Total Credits
UG ARTS	15	15	22	22	22	24	120
UG COMMERCE	20	20	20	20	20	20	120
UG SCIENCE	20	20	20	20	20	20	120
Postgraduate	24	24	24	24	-	-	96

#### CREDIT TABLE FOR AUTONOMOUS COURSES UNDER NEP

Program	Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Total Credits
UG ARTS	22	22	22	22	22	22	132
UG COMMERCE	22	22	22	22	22	22	132
UG SCIENCE	22	22	22	22	22	22	132
Postgraduate	22	22	22	22	-	-	88



#### रफेट्रांक्ष पाटीलचा सुवर्णवेध स्केटनमध्ये सिद्धांत कांबळेची सोनेरी कामनिरी मन्त्रस्य अपयय







# Academic Bank of Credits:

As per the National Educational Policy 2020, ABC is a national-level facility to promote flexibility of curriculum framework and provides academic mobility to students with appropriate credit transfer mechanisms. Therefore, it is mandatory for all students to generate an ABC ID that must be submitted to the university. To create ABC IDs students are advised to follow the following steps:

#### How to Create a Unique Academic Bank of Credit ABC ID

- 1. Google Search DigiLocker
- 2. Create a DigiLocker Account (using your Aadhaar Card Number)

https://accounts.digilocker.gov.in/signup/smart\_v2/4b7a52c61e6965c78af9798320be64f8--en (avoid if you have one already. The DigiLocker App can be downloaded from the play store/IOS)

#### 3. Click on

https://accounts.digilocker.gov.in/signin/username\_login/4b7a52c61e6965c78af9798320be64f8--en (if you already have an account)

4. Then Click on Search Documents and enter ABC ID

5. Then click on the ABC ID Card – Academic Bank of Credits to Register for ABC ID.

6. In the form select the Institutions Type: "College" and the Institution Name: "D. E Society's Kirti M. Doongursee College of Arts, Science &Commerce (Autonomous)" from the dropdown list.



# Reservation of Seats for Degree College:

Admission to various courses/Undergraduate and Postgraduate programmes is strictly on the basis of merit. The percentage of reservation prescribed by the Government of Maharashtra for admission to various courses is given below:

Sr. No	CATEGORY	% OF TOTAL
1	Scheduled Castes (SC)	13%
2	Scheduled Tribes (ST)	7%
3	VimuktaJati (VJ) / De Notified Tribes (DT)	3%
4	Nomadic Tribes NT(B)	2.5%
5	Nomadic Tribes NT©	3.5%
6	Nomadic Tribes NT(D)	2%
7	Other Backward Classes (OBC)	19%
8	Economically Weaker Section (EWS): (reservation will be available for general category)	10%
9	a)30% reservation for Women as per circular No.Aff/recog/322 of 2000 dated 07-09-2000	
	b)2% reservation for Special Backward Classes (SBC) as per Circular No. BCC/29/334 of	
	1997 dated 25 <sup>th</sup> September 1997	
	c)3% Physically Handicapped as per University circular No. Spl. Cell/ICC/2021-22/02	
	dated 30 <sup>th</sup> August 2021	
	d)3% seats for categories (as per circular No.221 06-06-1998)	
	Transferred Central/State Officer's ward	
	Wards of defense personnel-servicemen/ ex- servicemen.	
	National/State level merit holders in the field of Sports and Cultural Programme	
	Women who are widowed /Separated.	
	Freedom Fighter's son/grandson/daughter	
	e)Physically Handicapped: As per circular No. Aff/Recog.I/Admission/2019-20/051 of	
	2019	
10	Two supernumerary seats for students from Jammu & Kashmir as per University Circular	
	No.Aff/ ICC/2012-13/22 dated 8th January, 2013	

# Cancellation of Admission & Refund of Fees:

The percentage of fee for the course shall be refunded to the candidate after deducting charges as follows:

FEE DEDUCTION ON CANCELLATION OF ADMISSION UNIVERSITY OF MUMBAI CIRCULAR NO. UG/412 of 2008 DATED: 11th September, 2008

(I)	Prior to Commencement of Academic & Instruction of the Course	Deduction Charges Rs. 800/-Lump Sum.
(ii)	Up to 20 days after the commencement of academic term of the course	20% of the total amount of fees
(iii)	From 21st day up to 50 days after commencement of the academic term of the Course.	30% of the total amount of fees
(iv)	From 51st day up to 80 days after the Commencement of academic term of the Course OR August 31st whichever is earlier.	50% of the total amount of fees
(v)	From September 1st to September 30th	60% of the total amount of fees
(vi)	After September 30 <sup>th</sup>	100% of the total amount of fees

# Note: The total amount considered for the refund of fees from the commencement of term of the courses include the following

• All the fee items chargeable for one year are as per relevant University circulars for different faculties (excluding the courses for which the total amount is fixed by other competent authorities)

• The fees charged towards group insurance and all fee components to be paid as University share (including Vice Chancellor fund, University fee for sports and cultural activities, E-charge, disaster management fund, examination fee and Enrolment fee) are non-refundable if payment is made by the college prior to the date of cancellation.

• Fee collected for Identity Card and Library Card, Admission form and prospectus, enrolment and any other course specific fees are NOT REFUNDABLE after the commencement of the academic term.

• All refundable deposits (Laboratory, Caution Money and Library etc.) shall be refunded at the time of cancellation.

• Provided that wherever admissions are made through centralized admission process for professional and/or for any other courses by other competent authorities (as per the rules of relevant agencies) for the 1st year admissions. In case of admission to subsequent years of the course, 0.2859 is applicable for cancellation of admission.

• Provided further that this refund rule is concurrent with the rules and guidelines of other professional statutory bodies appointed for admission for relevant courses.

# **GOVERNMENT SCHOLARSHIPS & FREESHIPS**

#### Website: <a href="https://mahadbtmahait.gov.in/Login/Login">https://mahadbtmahait.gov.in/Login/Login</a>

		DEPARTMENT	SCHEME	INCOME LIMIT	
1	SC	social justice and	GOVERNMENT OF INDIA	UPTO 2,50,000/-	
	SCHOLARSHIP	SPECIAL ASSISTANCE	POST-MATRIC SCHOLARSHIP	UFTO 2,30,000/-	
2	SC FREESHIP	SOCIAL JUSTICE AND	POST-MATRIC TUITION FEE AND		
	JC FREESHIF	SPECIAL ASSISTANCE	EXAMINATION FEE (FREESHIP)	ABOVE RS.2,50,000/-	
3	ST	TRIBAL DEVELOPMENT	POST MATRIC SCHOLARSHIP	UPTO 2,50,000/-	
	SCHOLARSHIP	DEPARTMENT	SCHEME (GOVERNMENT OF INDIA )	UFTO 2,50,0007-	
4	ST FREESHIP	TRIBAL DEVELOPMENT	TUITION FEE & EXAM FEE FOR	ABOVE RS.2,50,000/-	
		DEPARTMENT	TRIBAL STUDENTS (FREESHIP)	ADO VE K3.2,30,000/-	
5	NT	VJNT OBC AND SBC	POST MATRIC SCHOLARSHIP NT	UPTO RS.1,50,000/-	
	SCHOLARSHIP	WELFARE DEPARTMENT	FOST MATRIC SCHOLARSHIF INT	0110 (3.1,30,000)-	
6	SBC	VJNT OBC AND SBC	POST MATRIC SCHOLARSHIP SBC	UPTO RS.1,50,000/-	
	SCHOLARSHIP	WELFARE DEPARTMENT	T OST MATRIC SCHOLARSHIT SEC	0110 (3.1,30,000/-	
7	OBC	VJNT OBC AND SBC	post matric scholarship obc	UPTO RS.1,50,000/-	
	SCHOLARSHIP	WELFARE DEPARTMENT	TOST MATRIC SCHOLARSHIE OBC	0110 K3.1,30,000/-	
8	NT FREESHIP	VJNT OBC AND SBC	TUITION FEE AND EXAMINATION	ABOVE RS.1,50,001/-	
	NT TREESTIN	WELFARE DEPARTMENT	FEES TO NT	to rs.8,00,000/-	
9	SBC FREESHIP	VJNT OBC AND SBC	TUITION FEE AND EXAMINATION	ABOVE RS.1,50,001/-	
Ĺ	SDC TREESTIN	WELFARE DEPARTMENT	FEES TO SBC	to rs.8,00,000/-	
10	OBC FREESHIP	VJNT OBC AND SBC	TUITION FEE AND EXAMINATION	ABOVE RS.1,50,001/-	
10	OBC FREESHIF	WELFARE DEPARTMENT	FEES TO OBC	to rs.8,00,000/-	
11		DIRECTOR OF HIGHER	RAJARSHI CHHATRAPATI SHAHU MAHARAJ SHIKSHAN SHULKH	UPTO RS.8,00,000/-	
	OPEN	EDUCATION	SHISHYAVRUTTI SCHEME		
12	SC	Social justice and		ABOVE PERCENTAGE	
12	30	SPECIAL ASSISTANCE		75% SSC MARCH 2023	
13		VJNT OBC AND SBC	RAJARSHI CHHATRAPATI SHAHU	ABOVE PERCENTAGE	
13	NT	WELFARE DEPARTMENT	MAHARAJ MERIT SCHOLARSHIP	75% SSC MARCH 2023	
14	SBC	VJNT OBC AND SBC		ABOVE PERCENTAGE	
14	SDC	WELFARE DEPARTMENT		75% SSC MARCH 2023	

#### Note:

- The courses viz. BSC (IT), BSC (Computer Sci), BMS, MSC (IT), MSC (CS) are not eligible for scholarship/freeship under OBC, SBC and NT category.
- Students belonging to OBC/SBC/NT category who apply for Freeship Scheme will receive only Tuition Fee and Examination Fee from the government.

#### DOCUMENTS REQUIRED FOR SCHOLARSHIP/FREESHIP

- 1) SSC MARKSHEET
- 2) HSC MARKSHEET
- 3) ALL PREVIOUS EXAM MARKSHEET
- 4) SC/ST SCHOLARSHIP- INCOME CERTIFICATE TAHASILDAR OFFICE
- 5) SC FREESHIP FORM NO.16 OR PRIVATE JOB INCOME CERTIFICATE TAHASILDAR OFFICE
- 6) OBC/SBC/NT /OPEN INCOME CERTIFICATE TAHASILDAR OFFICE
- 7) DOMICILE CERTIFICATE COMPULSORY

- 8) CASTE CERTIFICATE
- 9) ADHAR CARD
- 10) RATION CARD
- 11) FEE RECEIPT
- 12) LEAVING CERTIFICATE
- 13) CASTE VALIDITY COMPULSORY FOR ST CATEGORY
- 14) DECLARATION FORM (OBC/SBC/NT/OPEN)

#### NOTE:- ALL XEROX COPIES OF DOCUMENTS ARE TO BE ATTESTED.

# CODE OF CONDUCT

1. Students are advised to regularly read all notices displayed on the notice boards at various places. **Ignorance of the same cannot be justified**.

2. A student must always carry his / her I-card. The same must be produced if demanded by any college authority.

3. Student shall attend lectures, practicals, tutorials, unit tests and examinations and shall keep guardians informed regarding their progress.

4. Students should note that they will not be permitted to appear for the examinations, if they fail to satisfy on any of the following grounds :

- At least 75% attendance at Lectures / Practicals.
- Good and disciplined behaviour on the college campus.
- Obedience of the instructions of teachers, staff and any college authorities.
- Payment of fees as instructed.

#### Very Important Note:

a) 'Zero Tolerance' towards ragging. If any incident of ragging comes to the notice of authorities concerned, the accused student will be given an opportunity to explain and if his/her explanation is not satisfactory, the authority would expel him/her from the institution.

b) 'Zero Tolerance' towards sexual harassments (ICC). If any incident of sexual harassment comes to the notice of authorities concerned, the accused will be punished as per ICC guidelines.

c) Students should note that smoking, chewing tobacco, use of drugs is strictly prohibited on the college campus.

d) Student must switch off Mobile/Cell Phones in the classrooms and laboratories or during any academic activity.

e) Students must come to college in decent/appropriate attire.

f) Unfair Means in the Examinations must be avoided and if any student is reported guilty by Unfair Means committee, he/she will be punished as per University Norms.

## **Right to Information Act:**

Academics - Information Officer	Principal, Kirti College
Academics - Appellate Officer	Joint Director, Higher Education Mumbai Region, Mumbai
Administration – Information Officer	Secretary, Deccan Education Society, Pune
Administration - Appellate Officer	Chairman, Deccan Education Society, Pune



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