

DECCAN EDUCATION SOCIETY'S  
KIRTI M. DOONGURSEE COLLEGE OF ARTS, SCIENCE AND COMMERCE (AUTONOMOUS),  
DADAR (W), MUMBAI-400028.

**MINUTES OF BOARD OF STUDIES MEETING**

The first meeting of Board of Studies in **Biotechnology** was held online on 6<sup>th</sup> August 2022 at 3 PM on Microsoft Teams Platform.

Following members were present in the meeting:

1. Dr. Rohan Vilas Gavankar (V.C. Nominee)
2. Dr. Arpita Gupte (Subject Expert, Other University)
3. Dr. Jancinta Teresa George (Subject Expert, Other University)
4. Dr. Meenakshi Singh (Representative from Industry)
5. Sannidi Premnath Shetty (Meritorious Alumni)
6. Ankita Raul (Member, BOS) *ARaul*
7. Prajakta Varale (Member, BOS) *PVarale*
8. Pournima Mankar (Member, BOS) *PBMankar*
9. Anuja Mujamdar (Member, BOS) *Anuja*
10. Pooja Kamble (Secretary BOS) *Kamble*
11. Alisha Pimple (Chairman, BOS) *Pimple*

Apology for the absence of None has been recorded.

The meeting transacted following agenda:

**AGENDA:**

**Item 1:** To adopt the Existing Syllabus of University of Mumbai for the subject of Biotechnology at First Year level of UG / PG, proposed for the academic year 2022-23.

**Item 2:** To discuss and confirm the Evaluation Pattern of First Year UG / PG in the subject of Biotechnology from the academic year 2022-23. Evaluation Pattern: External Evaluation 60% and Internal Evaluation 40%

**Item 3:** To discuss and confirm the Question Paper Pattern of First Year UG / PG in the subject of Biotechnology from the academic year 2022-23

**Item 4:** Any other matter/s with the permission of Chair

At the outset, Chairperson of the meeting introduced and welcomed all esteemed BoS members. Chairperson requested Prof. Pooja kamble (Secretary, BoS) to place the agenda for discussion and deliberation.

**1. To adopt the Existing Syllabus of University of Mumbai for the subject of Biotechnology at First Year level of UG proposed for the academic year 2022-23.**

Since syllabus was sent to the members in advance, Prof. Ankita Raul requested the members to consider it as presented and sought their suggestions and recommendations.

After detailed discussion and deliberations, it was resolved to adopt the syllabus to be presented in the next Academic Council meeting.

Suggestions were given by Dr. Arpita Gupte and Dr. Rohan Gavankar sir that the course objectives and learning outcomes are slightly different and needs to be changed and the credits for each semester should be 20 credits and even the paper code has to be modified the syllabus is not changed and kept as per university of Mumbai as the syllabus is revised by university this year, next year if you modify the syllabus see what is to adapt and what is to be included. Even Jacinta maam suggested that course objectives and learning outcomes should be per unit and it should be seen that there is attainment of outcome by giving practical skills and hands on training, so the suggestions are included.

Approved unanimously

Proposed by: Dr. Rohan Gavankar

Seconded by: Dr. Jacinta George

**2. To discuss and confirm the Evaluation Pattern of First Year UG in the subject of Biotechnology from the academic year 2022-23. Evaluation Pattern: External Evaluation 60% and Internal Evaluation 40%**

Evaluation Pattern which consists of External Marks – 60% & Internal Marks – 40% at the First Year UG from the academic year 2022-23 was presented and sought members' suggestions and approval.

After due deliberations, it was resolved to adopt the proposed Evaluation Pattern of External Marks – 60% & Internal Marks – 40% at the First Year UG from the academic year 2022-23 to be presented in the next Academic Council meeting.

Suggestions were given by Dr. Jacinta George to keep activity-based assignments in internal CIA-1, and no changes were made in CIA-2 and external paper pattern.

Approved unanimously.

Proposed by: Dr. Arpita Gupte

Seconded by: Dr. Meenakshi Singh

**3. To discuss and confirm the Question Paper Pattern of First Year UG in the subject of Biotechnology from the academic year 2022-23.**

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After the approval of Evaluation Pattern, the Question Paper Pattern of First Year UG for the academic year 2022-23 was presented and sought members' suggestions and approval.

After due deliberations, it was resolved to adopt the proposed Question Paper Pattern of First Year UG for the academic year 2022-23 to be presented in the next Academic Council meeting.

Suggestions were given Dr. Rohan Gavankar, Dr. Jacinta George to be flexible and give more options to the students and give different combinations. Like MCQs, long answers and short notes of various combinations were suggested.

Approved unanimously.

Proposed by: Dr. Jacinta George

Seconded by: Sannidi Shetty

**4. Any other matter/s with the permission of Chair.**

No matter was raised under AOM.

The Secretary, Prof. Pooja Kamble presented the Minutes of the meeting.

Minutes Read and Passed.

Proposed by: Dr. Meenakshi Singh

Seconded by: Dr. Rohan Gavankar

At 5:15 PM meeting concluded with Vote of thanks proposed by the Secretary.

  
**CHAIRPERSON**

Board of Studies in Biotechnology