

Deccan Education Society's

Kirti M. Doongursee College of Arts, Science and Commerce,

Dadar (W), Mumbai- 28

Research Promotion Committee

Terms of Reference:

- Research Promotion Committee shall develop the research strategy of the College.
- Set out the Strategic Plan; review the research activities of College.
- Deliberate on all important issues relevant to research at the college level, with special

reference to:

- Creation of conducive environment for promotion of research and innovation activities
- Encourage faculties and students to participate in research and research related activities.
- Competency Development Program for teachers in Research activities and methodologies.
- Conducting Orientation programmes and Workshops to create awareness about thrust areas, various funding agencies & their schemes and submission of research projects.
- Encouragement in organizing conferences, seminars etc.,
- Provide help for faculties and students in framing research proposals.
- Conducting interactive sessions with scientists of national and international repute.
- Promotion of collaborative and interdisciplinary/multidisciplinary research.
- Writing projects for seeking funds from different funding agencies.
- Strengthen industry-institute interaction by promoting consultancy

Composition of RPC:

- The committee shall consist of minimum five faculty members including the Chairman.
- The committee members are nominated by the Principal.
- Suspension from membership on remaining absent for three consecutive meetings during the year and on pretext of resignation, retirement etc.

Chairperson:

- The Chairperson shall be nominated by the Principal
- Chairman shall call, conduct and close the meetings following the procedure and record and communicate the decision of the committee to all stakeholders.

Quorum:

- Presence of one third members constitutes the quorum for the meetings
- The committee shall not meet without the Chairperson.
- All decisions must be reached by consensus. If not possible, decisions made must have more than 50% support from the members.

Duration of meetings:

- The committee shall meet once every month during a regular semester
- More meetings could be held at the request of the Chairperson.

Amendments:

- The terms of reference must be reviewed annually and approved by the Principal.

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